

# OASIS-WEBSITE FOR STUDENTS

## MANUAL

Directie ICT  
Afdeling ICT-toepassingen

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[www.ugent.be](http://www.ugent.be)

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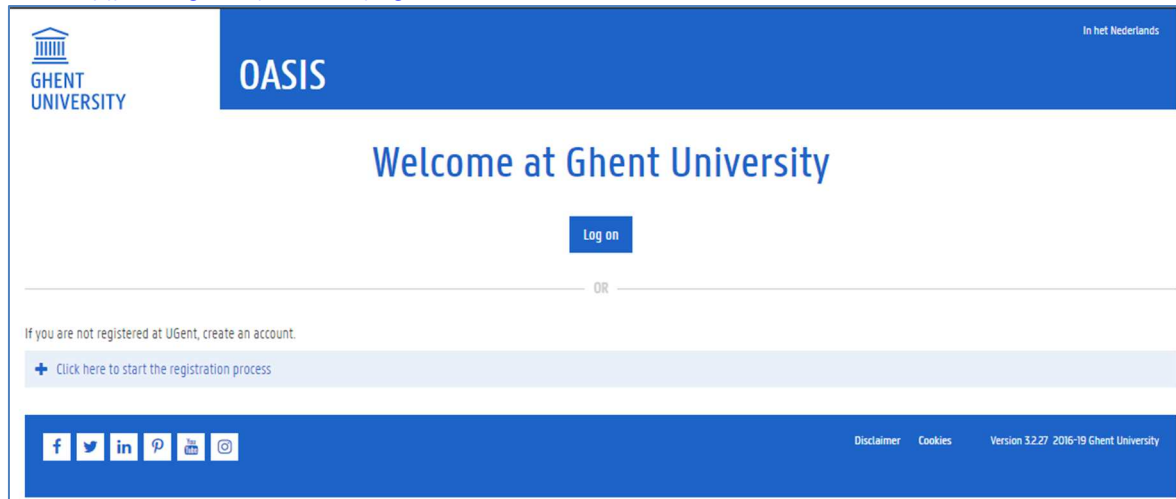
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# 1 REGISTER ON THE OASIS WEBSITE

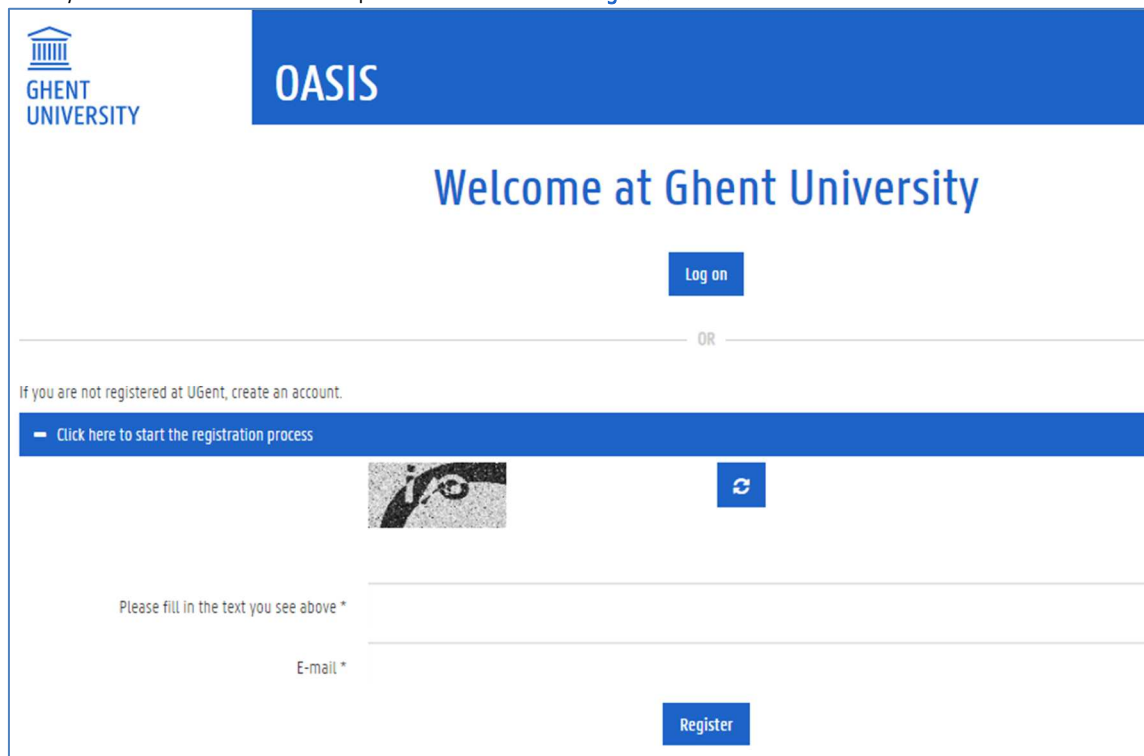
## 1.1 Register on the OASIS website

If you want to enrol at Ghent University as a degree student, or as an exchange student, you always have to start by registering yourself as a new student.

1. Go to <http://oasis.ugent.be/oasis-web/registratie>.




2. Click the button [Click here to start the registration process](#).
3. Fill in your email address and the captcha. Click the button [Register](#).



You will receive an email with a link to choose a password.

4. Set your password and then log in with your email address and this password on <http://oasis.ugent.be>

5. Fill in your personal information, and click the button [Save and continue](#).



**OASIS**In het Nederlands

[Registration](#) > [Personal information](#)

## Personal information

First name

Surname \*

Gender \*

Date of birth \*

dd/mm/yyyy

Country of birth \*

Place of birth \*

Nationality \*

Belgian Social Security Number

Title


Correspondence language \*

English

☐ I have taken note of the [Generic code of conduct for the processing of personal data and confidential information at Ghent University and the Ghent University privacy statement](#).

[back to overview](#)[save and continue](#)

6. Fill in your contact details.



**OASIS**

[Registration](#) > [Contact details](#)

## Contact details







Phone (eg. +3232569545)

Mobile (eg. +32477589632)

Personal e-mail address


Skype

[back to overview](#)[previous](#)[save and continue](#)





7. Fill in your residence address. If this is your correspondence address, check the corresponding button. Click the button **Save and continue**.



**OASIS**

In het Nederlands

**!** Fill in your permanent address. Indicate whether this is your correspondence address.  
If this is not the case, you will have to fill in your residence address in the next step.

Registration > Addresses > Add residence address

Correspondence address ☐

Check this box if this address is your correspondence address. Ghent University sends all documents to the correspondence address by default. If your residence address is not your correspondence address, then you must enter your residence address in Belgium.

Country \*

Street

House Number

Box or Room

Postal Code/City \*

This list shows all the postal codes and cities in our database. If your postal code and city are not listed, please fill in this information below, in "postal code (other)" and "city (other)".

Postal Code (other)

City (other)

PO box


Building


back to overview

previous

save and continue

## 8. Confirm your registration





[beetrijvermaere+19128@gmail.com](#)
[In het Nederlands](#)

[Registration](#) > [Confirm registration](#)


## Confirm registration


Check this information carefully. After confirming the registration you can no longer adjust them.

First name	exchange
Surname	student
Gender	Female
Date of birth	01/01/2000
Country of birth	Canada
Place of birth	toronto
Nationality	Canadian
Belgian Social Security Number	
Title	Ms
Correspondence language	English

[back to overview](#)
[previous](#)
[Confirm registration](#)

You are then forwarded to the following page, on which you can make your exchange application.





[In het Nederlands](#)

### APPLICANT

#### Links

- [Homepage](#)
- [Course catalogue](#)
- [Ufora](#)
- [Education and Examination Code](#)
- [My calendar](#)

#### General information

- [Enrolments](#)
- [Special status](#)
- [Job student](#)
- [UCT enrolment](#)

#### My Oasis

- [Contact details](#)
- [Address](#)
- [Contacts](#)
- [Bank accounts](#)
- [Privacy](#)
- [History](#)

#### Choice of study

- [AY 2020-2021](#)

#### Curriculum

- [Exchange](#)

#### Home page

Welcome to OASIS. Whether you are a student or an employee, you will find a great deal of valuable information on the OASIS website. Throughout the academic year, you will also have to take care of several important administrative matters on this website.

In the menu on the left, choose what you want to do. Please note: the menus can vary according to the menu you have chosen at the top of the page (Student, Lecturer in Charge, Chairman,...).

##### General information

- Enrolments: enrol in a new or current programme in this menu. You will also find your enrolment applications here.
- UCT enrolment: enrol in a course at the University's Language Centre.

##### My Oasis

Consult and edit your personal information in this menu: your address, contact information, language skills... You can also print certificates in this menu, such as a certificate of enrolment or a certificate for the Belgian Railways (NMBS).

##### Menus available per academic year

- Curriculum: consult and edit your curriculum for a specific academic year. At the end of each examination session, you can print your transcript of records here.
- Exchange: if you want to go abroad during your studies, apply for enrolment in this menu.
- My courses: this is a list of the courses in your curriculum, with extra information available about each course.
- Tuition fee: this menu contains information about the tuition fee.
- Educational evaluations: evaluate the courses that you are following in this menu.
- Housing applications: apply for a room or apartment at Ghent University here.

##### Apply for enrolment

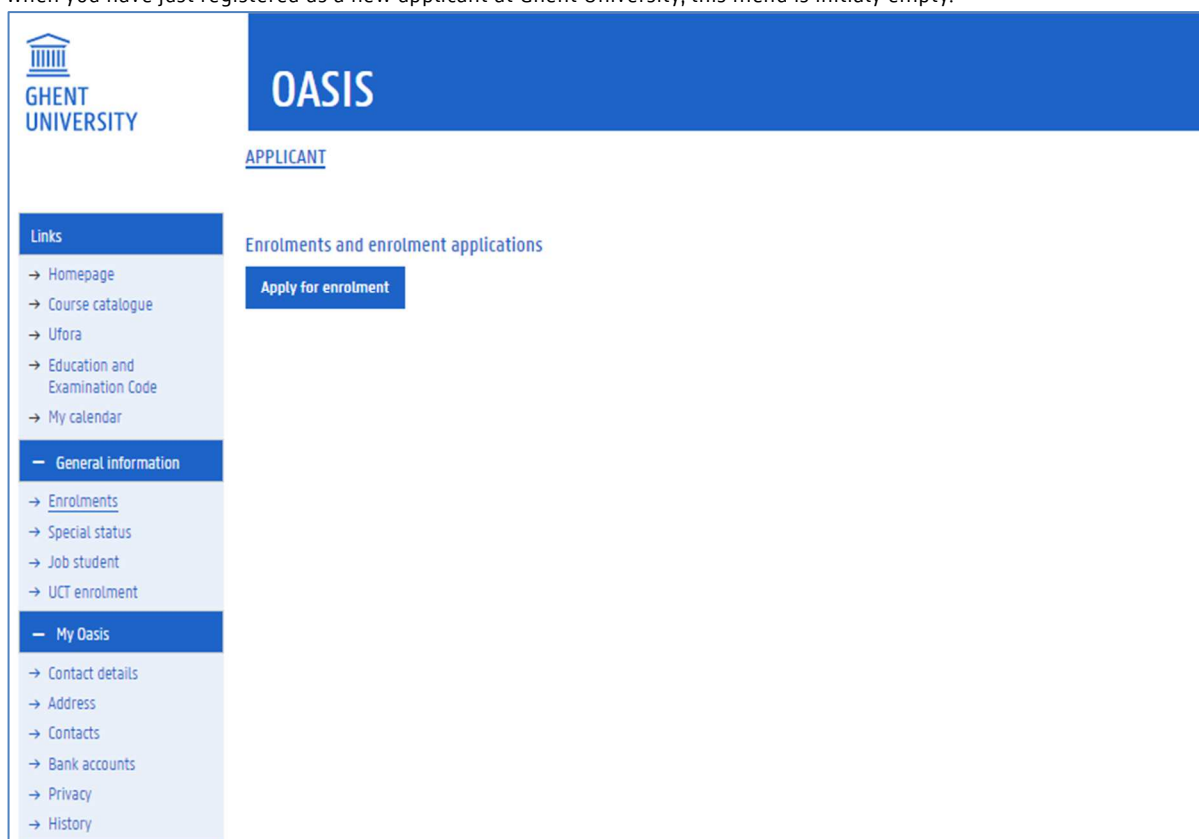
Go to General Information - Enrolment to apply for enrolment at Ghent University. You can also check the status of your current enrolment applications on this page.

## 2 APPLYING FOR ENROLMENT

Once you have registered on the OASIS website, you can make an enrolment application in the menu [General – Enrolments](#). If you are already enrolled at Ghent University, you can re-enrol through this menu.

- In this menu, you can [make a new enrolment application](#) and submit your application. You can also consult the enrolment applications you have already made. These are the programmes in which you are not yet enrolled, but for which you have applied to enrol. You can consult the status of your application on this page at any time.
- In addition, this menu shows an overview of all your enrolments, current and previous, at Ghent University. When you are already enrolled at the university, you can re-enrol in this menu.

When you have just registered as a new applicant at Ghent University, this menu is initially empty.



The screenshot shows the OASIS website interface for an applicant. On the left is a navigation menu with the Ghent University logo and links categorized into 'Links', 'General information', and 'My Oasis'. The main content area has a blue header with the 'OASIS' logo and the user role 'APPLICANT'. Below this, the title 'Enrolments and enrolment applications' is displayed, followed by a prominent blue button labeled 'Apply for enrolment'.

**GHENT UNIVERSITY**

**OASIS**

APPLICANT

**Enrolments and enrolment applications**

**Apply for enrolment**

**Links**

- Homepage
- Course catalogue
- Ufora
- Education and Examination Code
- My calendar

**General information**

- Enrolments
- Special status
- Job student
- UCT enrolment

**My Oasis**

- Contact details
- Address
- Contacts
- Bank accounts
- Privacy
- History

If you are already enrolled at Ghent University as a student, you have to go to this menu for all your enrolments and enrolment applications:

- [Re-enrol](#) in a current programme,
- Enrol in a [subsequent programme](#) (e.g.: enrol in a master's programme after completing a bachelor's programme)
- Enrol in a [new programme](#) (e.g. when you wish to change to a different programme),
- Enrol in a [credit contract](#) for individual courses.



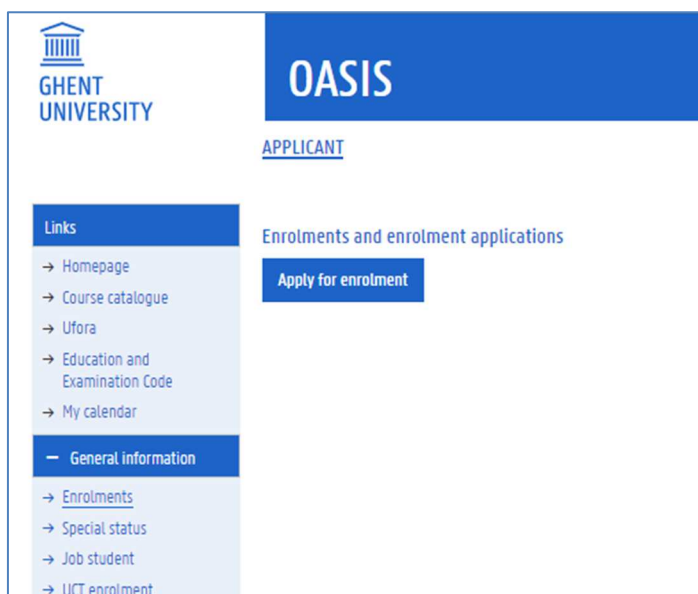
### Important information about enrolments

For all information about enrolments, please go to <https://www.ugent.be/student/nl/administratie/inschrijven>.

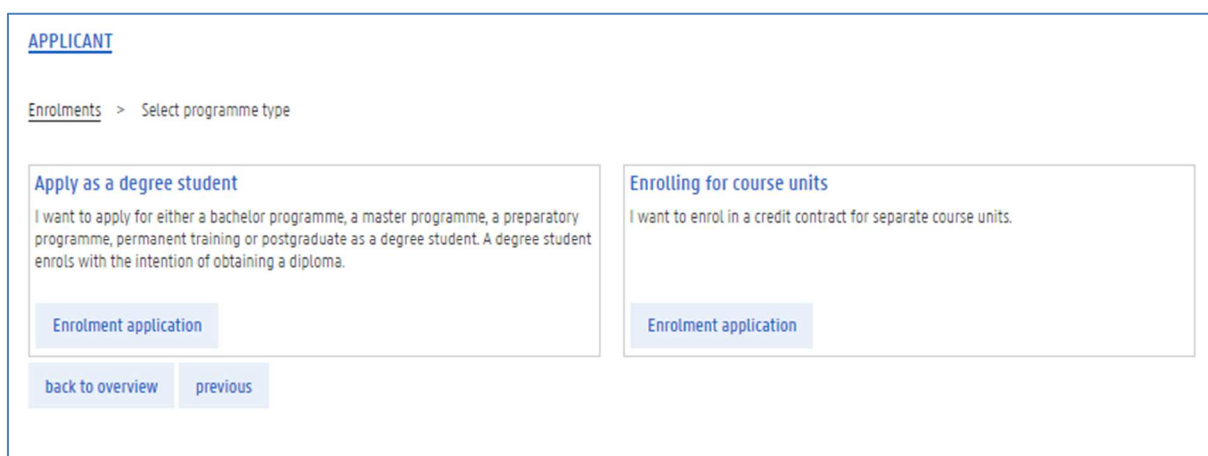
## 2.1 Make a new enrolment application

To make an enrolment application:

1. Go to the menu [Enrolments](#) on the left and click the button [Apply for enrolment](#).



2. Choose the type of application you want to make:



- If you want to enrol as a degree student, and your aim is to obtain a degree (bachelor's, master's,...) click the button [Enrolment application](#) in the menu [Apply as a degree student](#).

- If you want to enrol for individual courses, and your aim is to obtain credits for these courses rather than obtain a degree for a programme, click the button [Enrolment application](#) in the menu [Enrolling for course units](#).

The first step that appears is the [Overview of your educational background](#).

**APPLICANT**

[Enrolments](#) > [Educational background](#)

**Overview educational background**

List your complete educational background (secondary education, higher education, ...) by clicking on 'add educational background'.  
In addition, add each programme that you have not (yet) completed.

Add educational background

Type	Academic year	Country of institution	Name of institution	Programme	Attachment
No educational background					

[back to overview](#) [previous](#) [next](#)



## Educational background

### What is your educational background?

Your educational background refers to all the programmes and courses that you followed at institutions other than Ghent University. You can consult and edit this information each time you make a new enrolment application. In addition, you can consult and edit this information at any time in the menu on the left "Educational background".

## 2.1.1 Fill in your Educational Background

You can add or edit your educational background at any time, either when you are making a new enrolment application, or in the menu Educational Background.

1. Click the button [Add educational background](#).

**APPLICANT**

[Enrolments](#) > [Educational background](#) > [Detail](#)

**Educational background detail**

Type \*

Last enrolment \*

Year in which you finalised the programme or last year of enrolment.

Country of institution

Institution

Programme

I obtained the diploma ☐ Yes ☐ No

[Delete](#)

[back to overview](#) [previous](#)

2. Fill in the type of education, the first year of your enrolment, and the last year.
3. Choose the country in which you followed this programme or course.

**APPLICANT**

[Enrolments](#) > [Educational background](#) > [Detail](#)

**Educational background detail**

Type \*

First enrolment \*

Year in which you started the study programme.

Last enrolment \*

Year in which you finalised the programme or last year of enrolment.

Country of institution \*

Institution

Programme

I obtained the diploma ☐ Yes ☐ No

[Delete](#)

[back to overview](#) [previous](#)

4. Click the button [Search](#) next to the field [Institution](#).

Type in part of the name or the town/city of the the institution at which you have followed the programme and click the [Search](#) button.

[APPLICANT](#)

[Enrolments](#) > [Educational background](#) > Find institution

Find institution

Name, city or postal code

Fill in (part of) the name, the city or postal code of the institution in the search field.

[Search](#) [Cancel](#)

5. Select the right institution.

If it is not in the list, click the button 'You cannot find the institution in the list?'. You can then type in the name of the institution.

[APPLICANT](#)

[Enrolments](#) > [Educational background](#) > Find institution

Find institution

Name, city or postal code

Fill in (part of) the name, the city or postal code of the institution in the search field.

[Search](#) [Cancel](#) [You cannot find the institution in the list?](#)

Name	Postal code	City
Carleton University	K1S 5B6	Ottawa
University of Ottawa	K1N 6N5	Ottawa
Dominican University College	K1R 7G3	Ottawa

6. Click the button [Search](#) next to the field [Programme](#).

Enrolments > Educational background > Detail

### Educational background detail

Type \* **University** ↓

First enrolment \* **2017-2018** ↓  
Year in which you started the study programme.

Last enrolment \* **2018-2019** ↓  
Year in which you finalised the programme or last year of enrolment.

Country of institution

Institution  **Search** **Clear**

Programme  **Search** **Clear**

I obtained the diploma ☒ Yes ☐ No

[Delete](#)

[back to overview](#) [previous](#) **save and continue**

7. Fill in (part of) the name of the programme and click the [Search](#) button.

[APPLICANT](#)

Enrolments > Educational background > Find programme

### Find programme

Name

You can search on (any part of) the name of the programme.

**Search** [Cancel](#)

8. Select the right programme.

If it is not in the list, use the button You cannot find the programme in the list to add the programme.

[APPLICANT](#)

Enrolments > Educational background > Find programme

### Find programme

Name

You can search on (any part of) the name of the programme.

**Search** [Cancel](#) [You cannot find the programme in the list?](#)

**Name**

No programme found.



9. Indicate whether you obtained the programme and click the button Save and continue.

APPLICANT

Enrolments > Educational background > Detail

Educational background detail

Type \*

University

↓

First enrolment \*

2017-2018

↓

Year in which you started the study programme.

Last enrolment \*

2018-2019

↓

Year in which you finalised the programme or last year of enrolment.

Country of institution

Canada

Institution

Dominican University College

Search

Clear

Programme

master of engineering

Search

Clear

I obtained the diploma

☒ Yes

☐ No

Delete

back to overview

previous

save and continue

## 2.1.2 Add a document to your educational background

After you have added information about your educational background, you can add an attachment proving that you followed or completed this programme. In some cases, this is required.

1. Add the educational background and click the button Save and continue;

Enrolments > Educational background > Detail

### Educational background detail

Type \* **University** ↓

First enrolment \* **2017-2018** ↓  
Year in which you started the study programme.

Last enrolment \* **2018-2019** ↓  
Year in which you finalised the programme or last year of enrolment.

Country of Institution **Canada**

Institution **Dominican University College** **Search** **Clear**

Programme **master of engineering** **Search** **Clear**

I obtained the diploma ☒ Yes  
☐ No

**Delete**

**back to overview** **previous** **save and continue**

The following page appears:

**APPLICANT**

Enrolments > Educational background > Educational background - documents

### Documents

Add a scan of your transcript of records and diploma in pdf or jpeg-format.

**Add attachment**

DocumentType	Actions
No documents	

**back to overview** **previous** **next**

- Click the button **Add attachment**.

**APPLICANT**

Enrolments > Educational background > Add/modify attachment

Documenttype \* ↓

Add attachment Choose File No file chosen

Delete

back to overview previous save and continue

3. Select the [document type](#).
4. Click the button next to [add attachment](#) to browse for a file.

**Voorgeschiedenis** ?

Voorgeschiedenis > Bijlage toevoegen/wijzigen

Documenttype \* Diploma ↓

Bijlage toevoegen Choose File attest.pdf

Verwijderen

terug naar overzicht vorige bewaar en ga verder

5. Click the button [save and continue](#).

The document has been added to your educational background.

**APPLICANT**

Enrolments > Educational background > Educational background - documents

**Documents**

Add a scan of your transcript of records and diploma in pdf or jpeg-format.

Add attachment

DocumentType	Actions
Diploma or Degree	<a href="#">delete</a> <a href="#">download</a>

back to overview previous next

6. Click the button [Next](#) to continue.  
You will now see an overview of your educational background.

7. Click [Next](#) to continue.  
You can now make your enrolment application.

### 2.1.3 Make an enrolment application

After you have filled in your educational background, you can make an enrolment application.

The screenshot shows a web form titled 'Enrolments > Choose a programme'. The first question is 'In which academic year do you want to enrol?' with a dropdown menu labeled 'Academic year \*'. Below this, a message states: 'Choose the programme you want to enrol for. The list below is based on your educational background.' There are five input fields: 'Programme type', 'Language', 'Location', 'Faculty', and 'Programme'. At the bottom, there are three buttons: 'back to overview' (light blue), 'previous' (light blue), and 'save and continue' (dark blue).

1. Fill in all the fields:
  - The academic year in which you want to enrol.
  - The programme type: bachelor, master,...
  - The language of the programme: Dutch or English
  - The location: Ghent, Kortrijk, or in the case of 4 year Bachelor Programmes, Incheon
  - The faculty that organizes the programme.
  - The programme itself. If you cannot find the programme, check if you filled in the previous fields correctly.

**APPLICANT**

Enrolments > Choose a programme

In which academic year do you want to enrol?

Academic year \* **2020-2021** ↓

Choose the programme you want to enrol for. The list below is based on your educational background.

Programme type \* **Bachelor's Programmes** ↓

Language \* **Dutch** ↓

Location **Ghent** ↓

Faculty **Faculty of Engineering and Architecture** ↓

Programme \* **Joint Section Bachelor of Science in Engineering Technology** ↓

[back to overview](#) [previous](#) **save and continue**

- Click the button [save and continue](#).

Your application has been saved. [It is important that you also submit your application!](#)

If you are applying for a programme at Ghent University and you have an educational background from a country other than Belgium, it is possible that you will have to wait for the Admissions Desk to check your application before you can continue. You will see this page.

**APPLICANT**

Enrolments > Verifying general admission requirements

Dear Applicant,

Thank you for your interest in the study programmes of Ghent University. You are applying for **Joint Section Bachelor of Science in Engineering Technology**.

The International Admissions Desk will now verify if the submitted information meets the general admission requirements and will soon contact you through e-mail. In the meantime, we kindly refer you to our website for further information about admission, legalization, deadlines: [www.ugent.be/admission](http://www.ugent.be/admission)

Be informed that by submitting an application you accept the terms and conditions of Ghent University as stated on the aforementioned website.

Should you have any questions, please email [admission@ugent.be](mailto:admission@ugent.be). Do not forget to mention your file number 1000012.

We wish you the very best with your application.

The International Admissions Desk - Ghent University

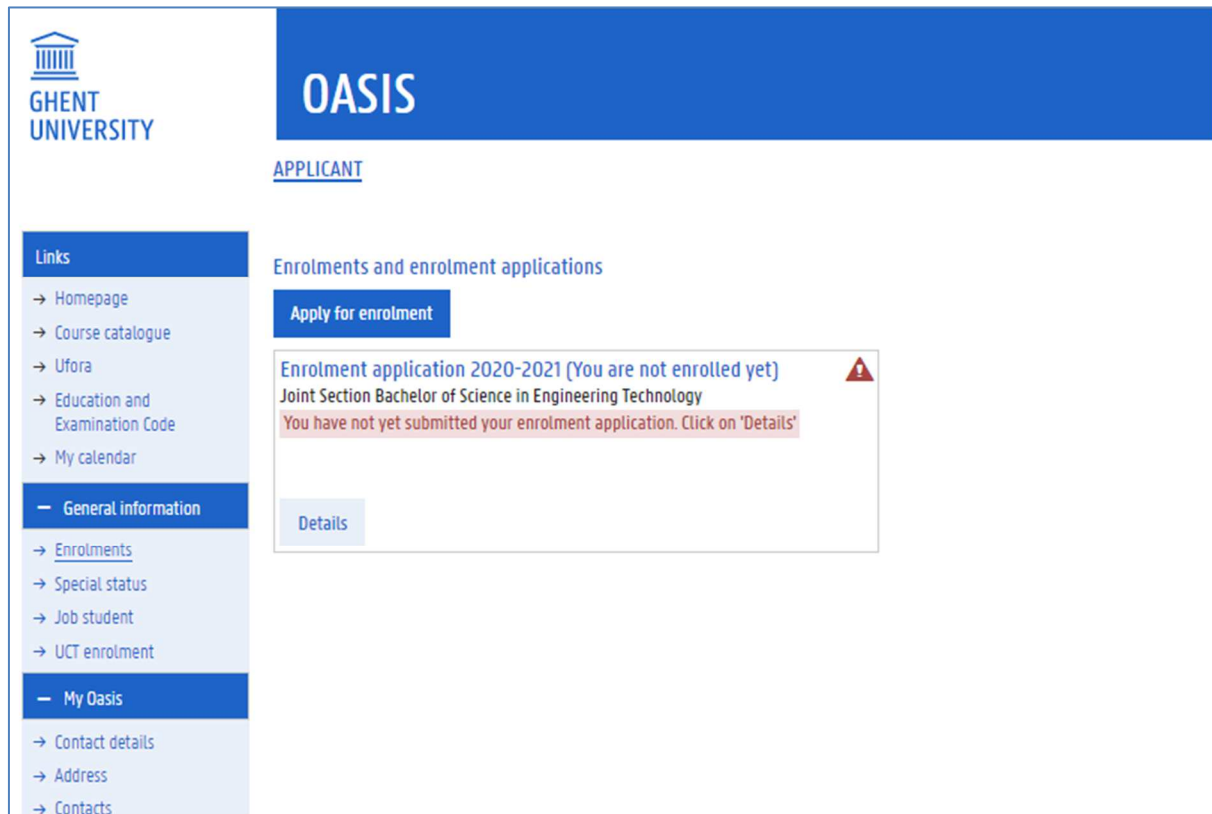
[back to overview](#) [previous](#) **Delete application**

As soon as you receive an email from the Admissions Desk that you can continue, you can complete and submit your application.

If you are not an international degree student, you can complete and submit your application immediately.

## 2.1.4 Complete and submit your enrolment application

1. Go to the menu Enrolments.



The screenshot displays the OASIS Applicant interface. On the left is a navigation menu with the Ghent University logo and links for 'Links' (Homepage, Course catalogue, Ufora, Education and Examination Code, My calendar), 'General information' (Enrolments, Special status, Job student, UCT enrolment), and 'My Oasis' (Contact details, Address, Contacts). The main content area is titled 'OASIS' and 'APPLICANT'. It features a section for 'Enrolments and enrolment applications' with an 'Apply for enrolment' button. A warning box indicates that the user has not yet submitted their enrolment application for the 2020-2021 year for the Joint Section Bachelor of Science in Engineering Technology, and prompts them to click on 'Details'.

2. Click the button details for more information. You will see a page with the various elements in your enrolment application.

**APPLICANT**

Enrolments > Enrolment application

Enrolment application Joint Section Bachelor of Science in Engineering Technology (2020-2021)

Delete

**Status**  
Fill in the required information and submit your application. Incomplete information is indicated with a red exclamation mark.

**Contact person**  
At least 1 contact person must be specified.  
Person to contact in case of an emergency  
Details

**Financial means**  
How will you fund your studies?  
Details

**Language skills**  
Add your language skills for Dutch and English.  
Details

**Questions**  
Please complete all required data  
Details

**Documents**  
Please add the required data  
Details

**Consent form**  
Please complete all required data  
Details

**Motivation**  
Motivate why you want to follow this programme.  
Details

**Submit your enrolment application**  
First complete the required details. Then click on this button to submit your enrolment application  
Submit

back to overview previous

All the required elements in your application are marked in red.

3. Complete each element in the application by clicking on the button [Details](#) and filling in the required data.

[Enrolments](#) > Enrolment application

Enrolment application Joint Section Bachelor of Science in Engineering Technology (2020-2021)

Delete

Status

Fill in the required information and submit your application. Incomplete information is indicated with a red exclamation mark.

Contact person

test, test

Details

Financial means

You have added information with regard to your financial means.

Details

Language skills

Dutch: Advanced  
English: Advanced

Details

Questions

You have added the required data

Details

Documents

Please add the required data

Details

Consent form

You have added the required data

Details

Motivation

Motivation has been entered.

Details

Submit your enrolment application

Once you have entered all required details, click this button to submit your enrolment application.

Submit

4. When all the information has been completed, click the button [Submit your enrolment application](#) to submit your application.
- Your application can only be processed when it has been completed and submitted. It is important that you submit your application.



APPLICANT

[Enrolments](#) > [Enrolment application](#) > Submit your enrolment application

### Submit your enrolment application

Enrolment application for 2020-2021: Joint Section Bachelor of Science in Engineering Technology

☐ I hereby certify that the information provided in this application is **accurate and complete**. I understand that inaccurate or incomplete information may affect my enrolment. Misrepresentation of this information is ground for admission denial, expulsion from Ghent University or cancellation of the scholarship (when applicable).

☐ I understand that, as an international student in Belgium, I am required by **Belgian Law** to prove that I am covered by a valid health insurance policy.

☐ I confirm that I possess **substantial financial** and material means to support myself for the complete duration of my stay as a student and therefore I acknowledge that I cannot claim financial or material aid from Ghent University. Proof can be required at the time of enrolment.

☐ I, the undersigned, hereby give my consent to The International Admissions Desk, Office for Student Administration and Study Programmes, Department of Educational Affairs of Ghent University to request information about my academic qualifications and professional experience, as stated in this application, for the purpose of collecting and verifying this information in relation to my application.

[back to overview](#) [previous](#) [Submit your enrolment application](#)

5. Read each paragraph carefully and check the boxes.
6. Click the button [Submit your enrolment application](#).

APPLICANT

### Enrolments and enrolment applications

[Apply for enrolment](#)

**Enrolment application 2020-2021 (You are not enrolled yet)**  
**Joint Section Bachelor of Science in Engineering Technology**  
[Click on 'Details' for more information.](#)

[Details](#)

[previous](#)

Your application has been submitted. You can click the button Details for more information. As soon as your application is approved, you will receive an email with further instructions.



## 2.2 Re-enrol in a programme, enrol in a subsequent or different programme, or enrol for individual courses

At the end of each academic year, you can re-enrol in the programme that you are following. When you have completed a programme, you can enrol in a subsequent programme. You can also make an application for a different programme, or for an enrolment in individual courses.

1. Go to the menu [Enrolments](#) on <http://oasis.ugent.be>
2. Click the button [Enrol](#) below the name of the programme in which you want to enrol.

The screenshot shows the OASIS student portal. At the top left is the Ghent University logo. The main header is blue with the word 'OASIS' in white. Below the header, there are tabs for 'STUDENT' and 'UCT STUDENT'. On the left, there is a sidebar menu with 'Links' and 'General information' sections. The 'Links' section includes 'Homepage', 'Course catalogue', 'Ufora', 'Education and Examination Code', and 'My calendar'. The 'General information' section includes 'Enrolments', 'Special status', 'Job student', and 'UCT enrolment'. The main content area is titled 'Enrolments and enrolment applications' and includes a note: 'This list is limited to active enrolments and enrolment applications. [Delete filter](#)'. Below this, there is a button 'Apply for enrolment'. The main content area displays two boxes. The first box is for 'Diploma contract from 2012-2013' for 'Bachelor of Arts in History' with 'Credits to achieve : 0' and a status of 'You obtained the diploma.' It has a button 'Enrolment subsequent programme'. The second box is for 'Diploma contract from 2016-2017' for 'Master of Arts in History' with 'Credits to achieve : 30' and a status of 'You are not yet re-enrolled in AY 2019-2020. You can re-enrol until 29-12-2019.' It has two buttons: 'Enrol' and 'Enrolment subsequent programme'.

3. You have to agree with several statements before you can confirm your enrolment. Please read these carefully and check the boxes.

[STUDENT](#)
[UCT STUDENT](#)

[Enrolments](#) > Confirm enrolment

I am enrolling for:

Academic year	2019-2020
Programme type	Master's Programmes
Language	Dutch
Location	Ghent
Programme	Master of Arts in History

Consult the [Course Catalogue](#)

☐ I will respect the provisions of the Education and Examination Code, the Disciplinary Rules, the Valorisation Regulations and the applicable regulations with regard to privacy, ethics and integrity, which can be consulted on [www.ugent.be/en](http://www.ugent.be/en).

☐ I will pay the tuition fee - as set by the Executive Board - on the first request by the university. This sum is payable to Ghent University. Any dispute is in the jurisdiction of the competent court in Ghent.

☐ I will respect the acceptable use policy, which can be consulted on <http://www.helpdesk.ugent.be/account/en/regels.php>.

☐ I have read and understand the Generic Code of conduct for the processing of personal and confidential information at Ghent University, <http://www.ugent.be/en/administration/privacy.htm>.

After enrolment, a confirmation e-mail will be sent to  This e-mail will include a summary of the enrolment and additional important information.

For these enrolments you need to obtain the approval of the Curriculum Committee(s) concerned. This means that your enrolment may be rescinded if the curriculum committee does not give its approval. See article 23 (contract to obtain a diploma) and article 31§3 (contract to obtain credits) of the [Education and Examination Code 2019-2020](#).

[back to overview](#)
[previous](#)
[Confirm enrolment](#)

4. Click the button [Confirm enrolment](#).

5. [Confirm](#) your enrolment again.


After enrolment, a confirmation e-mail will be sent to  This e-mail will include a summary of the enrolment and additional important information.

For these enrolments you need to obtain the approval of the Curriculum Committee(s) concerned. This means that your enrolment may be rescinded if the curriculum committee does not give its approval. See article 23 (contract to obtain a diploma) and article 31§3 (contract to obtain credits) of the [Education and Examination Code 2019-2020](#).

Are you sure you want to enrol? This re-enrolment is binding and cannot be undone without consequences.

[back to overview](#)
[previous](#)

You are now enrolled.


**GHENT  
UNIVERSITY**

**OASIS**
In het Nederlands

[STUDENT](#)
[UCT STUDENT](#)

**Links**

- Homepage
- Course catalogue
- Ufora
- Education and Examination Code
- My calendar

**General information**

- [Enrolments](#)
- Special status
- Job student
- UCT enrolment

**My Oasis**

- Certificates
- Personal details

**Enrolments and enrolment applications**

This list is limited to active enrolments and enrolment applications. [Delete filter](#)

**Apply for enrolment**

**Diploma contract from 2016-2017**  
Master of Arts in History  
Credits to achieve : 30  
You are enrolled in AY 2019-2020.

**Diploma contract from 2012-2013**  
Bachelor of Arts in History  
Credits to achieve : 0  
You obtained the diploma.

[Enrolment subsequent programme](#)

[previous](#)

6. Do not forget to complete your curriculum.

### 3 EXCHANGE APPLICATIONS FOR INCOMING EXCHANGE STUDENTS

When you are coming to Ghent University as an exchange student, you start by registering yourself on the website <http://oasis.ugent.be/oasis-web/registratie>.

When you have registered, you submit your exchange application on the website <http://oasis.ugent.be>.

As soon as your home institution approves your application, you can complete your exchange application on that website. Later, when you are enrolled at Ghent University, you will receive a UGent account and you will be able to access all the information concerning your application on <http://oasis.ugent.be>.

#### 3.1 Make a new exchange application

1. Log in on [oasis.ugent.be](http://oasis.ugent.be)
2. Go to the menu of the academic year in which you want to come to Ghent University as an exchange student. Click on the menu 'Exchange' under the header 'Curriculum'.

## APPLICANT

### Links

- Homepage
- Course catalogue
- Ufora
- Education and Examination Code
- My calendar

### General information

- Enrolments
- Special status
- Job student
- UCT enrolment

### My Oasis

- Contact details
- Address
- Contacts
- Bank accounts
- Privacy
- History

+ Choice of study

### AY 2020-2021

### Curriculum

- Exchange

## Home page

Welcome to OASIS. Whether you are a student or an employee, you will have to take care of several important administrative matters on this

In the menu on the left, choose what you want to do. Please note: the Chairman,...).

### General information

- Enrolments: enrol in a new or current programme in this menu. Yo
- UCT enrolment: enrol in a course at the University's Language Cent

### My Oasis

Consult and edit your personal information in this menu: your address, enrolment or a certificate for the Belgian Railways (NMBS).

### Menus available per academic year

- Curriculum: consult and edit your curriculum for a specific academ
- Exchange: if you want to go abroad during your studies, apply for e
- My courses: this is a list of the courses in your curriculum, with ext
- Tuition fee: this menu contains information about the tuition fee.
- Educational evaluations: evaluate the courses that you are followi
- Housing applications: apply for a room or apartment at Ghent Uni

### Apply for enrolment

Go to General information – Enrolment to apply for enrolment at Ghe

The following page appears.

## APPLICANT

### Exchange applications (incoming) ?

Use the 'New application' button to create a new exchange application.

New application

Submit application

Academic Year	Number	Home institution	Status application	Status study programme	Actions
---------------	--------	------------------	--------------------	------------------------	---------

No exchange applications added yet.

3. Click the button [New application](#).

**APPLICANT**

**Exchange applications (incoming)** ⓘ

[Uitwisselingsaanvragen](#) > Exchange application detail


**Exchange application detail**

Academic year

2020-2021


Planned starting date \*

dd/mm/yyyy



Planned end date \*

dd/mm/yyyy



Period \*

↓

Study level \*

↓

Please indicate the study level of your exchange. You can choose for one of the three cycles: Bachelor (first cycle); Master (second cycle) or PhD (third cycle).

Choose the bilateral agreement which you wish to go on an exchange and give the expected period.

Save

Cancel

You now have to fill in information regarding various aspects of your exchange application. These are explained in the following paragraphs.

### 3.1.1 Exchange Application Details

First of all, you need to fill in information about the funding of your exchange, the faculty and area of discipline, the mobility type, and the period during which you plan to stay at Ghent University.

**Exchange applications (incoming)** ⓘ

[Uitwisselingsaanvragen](#) > Exchange application detail


**Exchange application detail**

Academic year

2020-2021


Planned starting date \*

dd/mm/yyyy



Planned end date \*

dd/mm/yyyy



Period \*

↓

Study level \*

↓

Please indicate the study level of your exchange. You can choose for one of the three cycles: Bachelor (first cycle); Master (second cycle) or PhD (third cycle).

Choose the bilateral agreement which you wish to go on an exchange and give the expected period.

Save

Cancel



1. Fill in the required information.
2. When you have filled in the first fields, new fields appear.

### Exchange applications (incoming)


[Uitwisselingsaanvragen](#) > Exchange application detail

#### Exchange application detail


Academic year

2020-2021


Planned starting date \*

01/01/2021 


Planned end date \*

01/06/2021 

Period \*


Second semester 

Mobility type \*

Courses 

Please choose your mobility type. If you chose a combination with courses, the choice of faculties and fields of study is limited to those where a bilateral exchange agreement has been concluded with your home institution.


Study level \*

first cycle (Bachelor) 

Please indicate the study level of your exchange. You can choose for one of the three cycles: Bachelor (first cycle); Master (second cycle) or PhD (third cycle).


Data on your home institution and the program at your home institution through which you get in exchange.

Country \*



Choose the bilateral agreement which you wish to go on an exchange and give the expected period.

Faculty



If you have chosen 'courses' or a combination with courses, as your mobility type, the pick list of faculties is limited to those that have a bilateral exchange agreement with your home institution.

Save

Cancel

3. When you have filled in all the fields, click the Save button at the bottom.

Study level \* **first cycle (Bachelor)** ↓  
Please indicate the study level of your exchange. You can choose for one of the three cycles: Bachelor (first cycle); Master (second cycle) or PhD (third cycle).

Data on your home institution and the program at your home institution through which you get in exchange.

Country \* **Canada** ↓

Home institution \* **University of Manitoba** Search Clear

student number  
studentennummer at home institution

Choose the bilateral agreement which you wish to go on an exchange and give the expected period.

Faculty **Faculty of Arts and Philosophy** ↓  
If you have chosen "courses" or a combination with courses, as your mobility type, the pick list of faculties is limited to those that have a bilateral exchange agreement with your home institution.

Field of study **Arts and humanities** ↓  
Please choose your relevant field of study. Dependent on the mobility type that you have chosen, the list of study fields is limited to those fields where an agreement has been concluded between Ghent University and your home institution. If your field of study is not on the list, please contact the exchange coordinator of your home institution about the fields of study in the agreements with Ghent University.

Funding **Nothing selected** ↓  
If you receive a scholarship to come to study at Ghent University, please choose the appropriate funding source.

remark

**Save** **Cancel**

The basic information of your application has been saved. You can now add information to your application and submit it to the faculty.

**APPLICANT**

**Exchange applications (incoming)** ⓘ  
Use the 'New application' button to create a new exchange application.

**New application** **Submit application**

Academic Year	Number	Home Institution	Status application	Status study programme	Actions
AY 2020	I00015533	University of Manitoba	Draft	Draft	<a href="#">select</a>

4. Click the link [Select](#) next to your application to have a complete overview of your application.

**Exchange applications (incoming)** ⓘ

Use the 'New application' button to create a new exchange application.

[New application](#) [Submit application](#)

Academic Year	Number	Home institution	Status application	Status study programme	Actions
AY 2020	I00015533	University of Manitoba	Draft	Draft	<a href="#">select</a>

**Status**

Please write a short motivation why you want to come to Ghent University. Use the 'Update' button under 'Motivation' to do this.

**Details of the exchange application**

**Exchange application** ✓

Study programme ⓘ

Motivation ⓘ

Language skills ⓘ

Contact person ⓘ

Documents ⓘ

Personal information ⓘ

Submit ⓘ

[Update](#) [Submit](#) ⓘ

Name of the institution: University of Manitoba

Country of the institution: Canada

Funding: Other resources

Faculty: Faculty of Arts and Philosophy

Area of discipline: Arts and humanities

Mobility type: Courses

Period: Second semester

Planned period: 01-01-2021 - 01-06-2021

Effective period: Not determined

5. All the components of your application are listed on the left:

- Exchange application details
- Study programme
- Motivation
- Language skills
- Contact person
- Documents
- Personal information
- Submit.

The required components that are not complete, are indicated with a red exclamation mark. You have to complete these components.

The completed components are indicated with a green check.

The components that are not complete, but not required, are indicated with a yellow exclamation mark.

All the components are described in the following paragraphs.

### 3.1.2 Study programme

The second item is your learning agreement. This is the list of courses that you wish to follow during your stay at Ghent University.

1. Select the item [Learning agreement](#) in the menu on the left.

Details of the exchange application

[Exchange application](#) ✓

[Study programme](#) ⚠

[Motivation](#) ⓘ

[Language skills](#) ⓘ

[Contact person](#) ⓘ

[Documents](#) ⓘ

[Personal information](#) ⓘ

[Submit](#) ⓘ

[Update](#)

Curriculum code	Course	Semester	ECTS Credits	Deleted on
No items added yet.				

2. Click the button [Update](#) to complete your learning agreement.

A page appears with the courses that are currently in your learning agreement. At first, this list is empty. You can add courses to it.

[Exchange applications \(incoming\)](#) ⓘ

[Uitwisselingsaanvragen](#) > [Update study programme](#)

### Update study programme

In the menu below you can find the courses you may have selected to take at Ghent University during your exchange period. Use the button 'Add course' to add additional courses or 'Delete' to delete courses.

Please make sure you also add a signed version of the learning agreement via the documents tab.

[Add course](#)

Curriculum code	Course	Course code	Semester	ECTS credits	Lecturer	Deleted on	Actions
No items.							

[Back to exchange application](#)

Credits: 0

3. Click the button [Add course](#).

A pop-up window displaying the UGent programme catalogue appears.

**Select course**

Add a courses by clicking the plus sign (+) in the course catalogue below.

Most recently added course:

[Home](#) > [Programme types](#) > [Faculties](#)>Programme types

[By faculty](#)

- Faculty of Arts and Philosophy
- Faculty of Law and Criminology
- Faculty of Sciences
- Faculty of Medicine and Health Sciences
- Faculty of Engineering and Architecture
- Faculty of Economics and Business Administration
- Faculty of Veterinary Medicine
- Faculty of Psychology and Educational Sciences
- Faculty of Bioscience Engineering
- Faculty of Pharmaceutical

## Faculty of Arts and Philosophy

Academic Year 2019-2020

Programme types

[Bachelor's Programmes](#)

[Master's Programmes](#)

[Master's Programmes in Teaching](#)

[Abridged Master's Programmes in Teaching](#)

[Subsequent Master's Programmes](#)

[Linking Courses](#)

[Back to editing screen](#)

4. Browse the [programme catalogue](#) and go to the [faculty](#), [programme type](#) and [programme](#) from which you want to select courses. Open the complete programme view.

**Select course**

Add a courses by clicking the plus sign (+) in the course catalogue below.

Most recently added course:

[Home](#) > [Course catalogue](#) > [Faculties](#) > [Programme types](#) > [Programme](#)

[General information](#)

[Learning outcome](#)

[Programme \(version 2\)](#)

[Complete programme](#)

[First Mtl year](#)

[Second Mtl year](#)

[Third Mtl year](#)

## Bachelor of Arts in Applied Language Studies: a combination of at least two languages

Faculty of Arts and Philosophy

Academic Year 2019-2020

Language combination: Dutch, German, Russian

Complete programme (180 credits) version 2

Language of instruction Dutch

1 - General Courses

**1.1 - General and Domain-specific Courses** 21

No.Course	Ref	Semester	Mt1	Mt2	Dept.	Instructor	Contact	Study	Crdt
<a href="#">1 Dutch Language Standardisation</a>		1	1		LW22	<a href="#">Gert De Sutter</a>	30	90	3
<a href="#">2 Introduction to Economics</a>		1	1		EB21	<a href="#">Stijn Baert</a>	30	90	3
<a href="#">3 Introduction to World History</a>		2	1		LW03	<a href="#">Eric Vanhaute</a>	30	90	3
<a href="#">4 Introduction to Law</a>		2	1		RE21	<a href="#">Georges Martyn</a>	30	90	3
<a href="#">5 Second language acquisition and second language learning</a>		1	1		LW22	<a href="#">June Eyckmans</a>	30	90	3
<a href="#">6 Introduction to Translation Studies</a>		2	1		LW22	<a href="#">Gert De Sutter</a>	30	90	3

[Legend](#)




[hard copy v2](#)

[course schedule 1st semester](#)

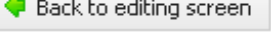
[course schedule 2nd semester](#)

[Back to editing screen](#)

- Click the [green plus-sign](#) before each course that you want to add to your learning agreement. You can add more than one course from the programme catalogue.

1 - General Courses										
1.1 - General and Domain-specific Courses										21
No.Course	Ref	Semester	Mt1	Mt2	Dept.	Instructor	Contact	Study	Crdt	
 1 <a href="#">Dutch Language Standardisation</a>		1	1		LW22	<a href="#">Gert De Sutter</a>	30	90	3	
 2 <a href="#">Introduction to Economics</a>		1	1		EB21	<a href="#">Stijn Baert</a>	30	90	3	
 3 <a href="#">Introduction to World History</a>		2	1		LW03	<a href="#">Eric Vanhaute</a>	30	90	3	

If you cannot add a course to your curriculum for a certain reason, this is mentioned at the top of the pop-up window.

- Click the [Back to editing screen](#) button  to close this window and return to your learning agreement.

**Exchange applications (incoming)**

[Uitwisselingsaanvragen](#) > Update study programme

**Update study programme**

In the menu below you can find the courses you may have selected to take at Ghent University during your exchange period. Use the button 'Add course' to add additional courses or 'Delete' to delete courses.

Please make sure you also add a signed version of the learning agreement via the documents tab.

[Add course](#)

Curriculum code	Course	Course code	Semester	ECTS credits	Lecturer	Deleted on	Actions
A87TGTDR2.1.1-7	Introduction to Translation Technology	A703006	SEM1	3	Macken, Lieve		<a href="#">delete</a>
A87TGTDR2.1.1-4	Introduction to Law	A703002	SEM2	3	Martyn, Georges		<a href="#">delete</a>

[Back to exchange application](#)


- To remove courses from your learning agreement, click the [Delete](#) button next to a course in your curriculum on the upper right-hand side of the window.
- Click the button [Back to exchange application](#) to continue with your application.


### 3.1.3 Motivation


An important part of your application is your motivation.


- Select the item [Motivation](#) in the menu on the left.


**Details of the exchange application**


Exchange application 


Study programme 


**Motivation** 

Language skills 

Contact person 

Documents 

Personal information 

Submit 

[Update](#)

- Click the button [Update](#) to fill in your motivation.  
A new page appears on which you can fill in your motivation.

Exchange applications (incoming) ⓘ

[Uitwisselingsaanvragen](#) > Motivation

[Confirm](#) [Cancel](#)

- Fill in a motivation that is at least ten characters long and then click the button [Confirm](#).

### 3.1.4 Language Skills

- Select the item [Language Skills](#) in the menu on the left.

Details of the exchange application

Exchange application ✓ [Update](#) ⓘ

Study programme ✓

Motivation ✓

**Language skills** ⓘ

Contact person ⓘ

Documents ⓘ

Personal information ⓘ

Submit ⓘ

Language	Level
No language skills data.	

- Click the button [Update](#).  
The following page appears.

Exchange applications (incoming) ⓘ

[Uitwisselingsaanvragen](#) > Language skills

+ Dutch

+ English

+ Other languages

Back to overview

- Open the menus Dutch and English. Choose your level of Dutch and English language skills from the dropdown menus under the titles [Dutch](#) and [English](#).

Exchange applications (incoming) ⓘ

[Uitwisselingsaanvragen](#) > Language skills

- Dutch

Level 

↓

If you hold a proof of (Dutch) language proficiency, please add a PDF by clicking 'Add language certificate'.

Add language certificate

Type	Date	Score	Attachment	Comment
No language certificates				

+ English

+ Other languages

Back to overview



4. For your English language skills its recommended to upload a [language certificate](#).

Exchange applications (incoming) ⓘ

[Uitwisselingsaanvragen](#) > Language skills

+ Dutch

- English

Level Advanced ↓

If you hold a proof of (English) language proficiency, please add a PDF by clicking 'Add language certificate'.

[Add language certificate](#)

Type	Date	Score	Attachment	Comment
No language certificates				

+ Other languages

[Back to overview](#)

5. Click the button [Add language certificate](#).

A pop up window appears in which you can fill in all the information concerning the certificate. Mandatory fields are marked with \*.

Language certificate

Type \* ↓

Date \*

Score \*

Add attachment Choose File No file chosen

Comment

Save and close Cancel

6. Choose the right [type](#) of certificate from the list.
7. Fill in the [date](#) when you obtained this certificate.
8. Fill in the [result](#).
9. Click the [Browse](#) button to choose and upload the certificate.
- A new window appears in which you can browse to the right location on your computer.

10. [Upload](#) the certificate.
11. You can add a comment to the certificate before clicking the button [Save and close](#).  
The certificate has now been added to your file.
12. You can also fill in your knowledge of other languages than Dutch or English with the button [Other languages](#).

The screenshot shows a user interface for managing language certificates. At the top, there are tabs for '+ Dutch' and '- English'. Under the '- English' tab, there is a 'Level' dropdown menu currently set to 'Advanced'. Below this, a message states: 'If you hold a proof of (English) language proficiency, please add a PDF by clicking 'Add language certificate'.' There is a button labeled 'Add language certificate'. Below this is a table with the following data:

Type	Date	Score	Attachment	Comment
B2 First, formerly known as Cambridge English: First (FCE)	01-01-2019	20	<input checked="" type="checkbox"/>	<a href="#">Change</a> <a href="#">Remove</a>

Below the table, there is a button labeled '+ Other languages' which is highlighted with a red rectangle. At the bottom left, there is a button labeled 'Back to overview'.

13. Click the button [Other languages](#).

A pop up window appears.

The screenshot shows a pop-up window titled 'Other languages' with a close button (X) in the top right corner. Inside the window, there are two dropdown menus: 'Language \*' and 'Level \*'. At the bottom of the window, there are two buttons: 'Save and close' and 'Cancel'. The background shows the 'Other languages' section of the application form, which includes a button labeled 'Other languages' and a message 'No other languages added'.

14. Fill in both [Language](#) and [Level](#).
15. Click the button [Save and close](#).
16. Click the button [Back to overview](#) to continue filling in your application.

### 3.15 Contact person

You have to fill in at least one contact person in order to submit your exchange application at Ghent University. This is someone you know well, whom we can contact in case of an emergency.

1. Select the item [Contact person](#) in the menu on the left.

Details of the exchange application

Exchange application

Study programme

Motivation

Language skills

**Contact person**

Documents

Personal information

Submit

[Update](#)

Name, first name	Email	Telephone	Mobile
No contacts			

2. Click the button [Update](#).  
The following page [appears](#).

Exchange applications (incoming)

[Uitwisselingsaanvragen](#) > [Contacts](#)

Person(s) (e.g. relatives) who may be contacted by Ghent University in case of an emergency.

[Add contact](#)

First name	Name	E-mail	Phone	Mobile
No contacts				

[Back to overview](#)

3. Click the button [Add contact](#).  
A new page appears in which you can fill in the name and contact information of your contact person.

Exchange applications (incoming) ⓘ

[Uitwisselingsaanvragen](#) > [Contacts](#) > ContactPersoonDetailPanel

## Contact

Affiliation \*

First name

Surname \*

Fill in at least one telephone number or a mobile number.

Telephone (eg. +3232569545)

Mobile (eg. +32477589632)

Email address

Remark

[Save](#)

4. Select your [affiliation](#) with the contact person.
5. Fill in the [first name](#) and [name](#).
6. Fill in at least one [telephone number](#) or a [mobile number](#), in the following format: +32912345678.
7. You can also fill in an [emailaddress](#) and a remark or comment.
8. Click the button [Save](#).
- The pop up window is closed
9. Click the button [Back to overview](#) to continue filling in your application..

### 3.1.6 Documents

In this menu, you can upload and download documents. It is required that you upload your most recent transcript of records and a learning agreement signed by yourself and your home institution.

1. Select the item [Documents](#) in the menu on the left.

Status

Please upload your most recent transcript of records. Go to 'Documents' and use the button 'Upload transcript of records'.

Details of the exchange application

Exchange application ✓ [Update](#) [Upload Transcript of Records](#) [Upload Learning agreement](#) ?

Study programme ✓

Motivation ✓

Language skills ✓

Contact person ✓

**Documents !**

Personal information !

Submit !

type	creation date	download	comment
No documents			

2. Click the button [Upload Transcript of Records](#) to add this document to your exchange application.  
The following [pop up window](#) appears.

Document

Type \* [Transcript of Records](#) ↓

Add attachment \* [Choose File](#) No file chosen

Max. 5Mb

Comment

[Save and close](#) [Cancel](#)

3. Click the button [Choose file](#) to browse your computer.  
A new pop up window appears with which you can browse your computer for the right file.
4. Select the right file and click the button [Open](#).
5. You can add a comment before saving the document.
6. Click the button [Save and close](#).  
The document has now been uploaded.

Details of the exchange application

Exchange application

Study programme

Motivation

Language skills

Contact person

Documents

Personal information

Submit

Update

Upload Transcript of Records

Upload Learning agreement

type	creation date	download	comment
Transcript of Records	28-11-2019	<a href="#">download</a>	test

7. You can also upload a learning agreement in the same way with the button Upload Learning Agreement.
8. If you want to upload another type of document, click the button [Update](#) in the menu [Documents](#).  
The following page appears.

Exchange applications (incoming)

[Uitwisselingsaanvragen](#) > Documents exchange application

Documents exchange application

Add

type	created on	download	remark	actions
Transcript of Records	28-11-2019	<a href="#">download</a>	test	<a href="#">update</a> <a href="#">remove</a>

Back to exchange application overview

9. Click the button [Add](#) to upload a document.  
A pop up window appears.

**Document**

Type \* ↓

Add attachment \* Choose File No file chosen

Max. 5Mb

Comment

Save and close
Cancel

10. Choose the type of file.
11. Click the button [Choose file](#) to select and upload a file.
12. You can add a [remark](#) before [saving](#) the document.

### 3.1.7 Personal information

In the menu Personal information, you have to add a proof of identification and a picture.

1. Select the item [Personal information](#) in the menu on the left.

**Status**

Please upload a learning agreement signed by your home institution and by yourself. You can upload the learning agreement via the button 'upload learning agreement' via 'Documents'.

**Details of the exchange application**



Exchange application	✓	<span style="background-color: #0056b3; color: white; padding: 5px 15px; border-radius: 3px;">Update</span> <span style="background-color: #e6e6fa; padding: 5px 15px; border-radius: 3px; margin-left: 10px;">?</span>
Study programme	✓	
Motivation	✓	
Language skills	✓	
Contact person	✓	
Documents	!	
<b>Personal information</b>	<b>!</b>	
Submit	!	

2. Click the button [Update](#).

The following page appears.

**Exchange applications (incoming)** ⓘ  
[Uitwisselingsaanvragen](#) > Personal information


This is the personal information in your file at Ghent University. If this information is not correct, please contact the central student administration: [www.UGent.be/csa](http://www.UGent.be/csa)

Surname	student
First name	exchange
Initials	
Name on degree	exchange student
Date of Birth	01/01/2000 
Geboorteplaats	toronto
Country of Birth	Canada
Identiteitsbewijs	No Nog geen identiteitsbewijzen toegevoegd. <a href="#">add</a>
Picture	 <a href="#">add picture</a> <a href="#">remove picture</a>

[Back to overview](#)

3. To add a [proof of identification](#), click the button [Add](#) next to the field [Identiteitsbewijs](#).

The following pop up window appears.

**Add copy of ID** 

Het identiteitsbewijs kan in pdf of jpg zijn. Je kunt 2 bestanden opladen (bv voor- en achterzijde)

Bestand:  
[Choose File](#) No file chosen

Bestand:  
[Choose File](#) No file chosen

[Opladen](#)

You can upload a pdf or jpeg. You can upload two files: the front and back of your identification.




4. Select the two files that you want to upload with the buttons [Choose file](#). Then click the button [Opladen](#).

**Exchange applications (incoming)** ⓘ

[Uitwisselingsaanvragen](#) > Personal information

This is the personal information in your file at Ghent University. If this information is not correct, please contact the central student administration: [www.UGent.be/csa](http://www.UGent.be/csa)

Surname	student		
First name	exchange		
Initials			
Name on degree	exchange student		
Date of Birth	01/01/2000		
Geboorteplaats	toronto		
Country of Birth	Canada		
Identiteitsbewijs	uploaded ((28/11/2019 - 15:02:06))	<a href="#">download</a>	<a href="#">remove</a>
	uploaded ((28/11/2019 - 15:02:06))	<a href="#">download</a>	<a href="#">remove</a>
Picture			<a href="#">add picture</a> <a href="#">remove picture</a>

[Back to overview](#)

5. To upload a picture, click the button [add picture](#).

**Add picture** ✕

- The picture must be in jpg format and can be taken with your camera or smartphone.
- It must be a clear close-up picture of your face taken against a white background.
- Your face must fill about two thirds of the image.
- Do not wear sun glasses or other items that obstruct the view.
- The picture needs to be in portrait mode (height > width).
- A resolution of 2 Megapixels is enough.

File:

[Choose File](#) No file chosen



[Import](#)

6. Select the correct file on your computer with the button [Choose File..](#)
7. Click the button [Import](#).

### Exchange applications (incoming) ⓘ

[Uitwisselingsaanvragen](#) > Personal information

This is the personal information in your file at Ghent University. If this information is not correct, please contact the central student administration: [www.UGent.be/csa](http://www.UGent.be/csa)

Surname	student		
First name	exchange		
Initials			
Name on degree	exchange student		
Date of Birth	01/01/2000		
Geboorteplaats	toronto		
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Identiteitsbewijs	uploaded ([28/11/2019 - 15:02:06])	<a href="#">download</a>	<a href="#">remove</a>
	uploaded ([28/11/2019 - 15:02:06])	<a href="#">download</a>	<a href="#">remove</a>
Picture	<div><div><a href="#">add picture</a><a href="#">remove picture</a></div></div>		

[Back to overview](#)

8. Click the button [Back to overview](#).

You have now filled in all the required information and you can [submit](#) your application. Please note that you cannot change your application after it has been submitted.

### 3.1.8 Submit Your Application

#### Exchange applications (incoming)

Use the 'New application' button to create a new exchange application.

New applicationSubmit application

Academic Year	Number	Home Institution	Status application	Status study programme	Actions
AY 2020	I00015533	University of Manitoba	Draft	Draft	<a href="#">select</a>

Status

You can now submit your exchange application via the button 'Submit applications'. Note that you can no longer change the application after submitting.

#### Details of the exchange application

Exchange application

Study programme








Motivation

Language skills

Contact person

Documents


Personal information



Submit

Use the 'submit' button to submit your exchange application.

Submit



1. Select the item [Submit](#) in the menu on the left.
2. Click the button [Submit](#).  
A pop up window appears. Confirm the submission of your application. You cannot change the details of your application after it has been submitted.

### Exchange applications (incoming)

Use the 'New application' button to create a new exchange application.

[New application](#)
[Submit application](#)

Academic Year	Number	Home institution	Status application	Status study programme	Actions
AY 2020	100015533	University of Manitoba	Proposal	Proposal	<a href="#">select</a>

#### Status

Your application has been submitted and will be examined by the faculty of your choice. One of the coming weeks we will get back to you about your admission as an exchange student at Ghent University.

#### Details of the exchange application

Exchange application

✓

Submit

Study programme

✓

Motivation

✓

Language skills

✓

Contact person

✓

Documents

✓

Personal information

✓

Submit

✓

The exchange application has been submitted.

You will be contacted when your application has been accepted and approved.

When you come to Ghent University, you will be enrolled as an exchange student. You will be able to access all the necessary information about your curriculum and enrolment on the OASIS website.

## 4 CURRICULUM

1. Go to the menu 'Edit Curriculum' for the right academic year and faculty.

**GHENT UNIVERSITY**

**OASIS**

Bachelor Biologie Student In het Nederlands

STUDENT

**Links**

- Homepage
- Study guide
- Ufora
- Education and Examination Code
- My calendar
- + General information
- + My Oasis
- + Choice of study

**AY 2023-2024**

**Curriculum**

- Edit curriculum (WE)**
- Exchange
- Exemptions

**Housing**

- Housing applications

**AY 2022-2023**

**Curriculum**

- Edit curriculum (WE)
- Schedule groups
- Stop
- Exchange
- Exemptions

**Courses**

- My courses

**Financials**

**Home page**

Welcome to OASIS. Whether you are a student or an employee, you will find a great deal of valuable information on the OASIS website. Throughout the academic year, you will also have to take care of several important administrative matters on this website.

In the menu on the left, choose what you want to do. Please note: the menus can vary according to the menu you have chosen at the top of the page (Student, Lecturer in Charge, Chairman,...).

**General information**

- Enrolments: enrol in a new or current programme in this menu. You will also find your enrolment applications here.
- UCT enrolment: enrol in a course at the University's Language Centre.
- Examination results: you can print your transcript of records here.

**My Oasis**

Consult and edit your personal information in this menu: your address, contact information, language skills... You can also print certificates in this menu, such as a certificate of enrolment or a certificate for the Belgian Railways (NMBS).

**Choice of study**

You can request brochures or register for the information activities of Ghent University.

**Menus available per academic year**

- Curriculum: consult and edit your curriculum for a specific academic year.
- Exchange: if you want to go abroad during your studies, apply for enrolment in this menu.
- My courses: this is a list of the courses in your curriculum, with extra information available about each course.
- Tuition fee: this menu contains information about the tuition fee.
- Course feedback: participate in the course feedback of the courses that you are following.
- Housing applications: apply for a room or apartment at Ghent University here.

**Re-enrolment**

Go to General Information – Enrolment to re-enrol after the the examination results have been announced.

**Transcript of Records**

Go to the menu Examination results to see your examination marks.

2. Follow the instructions on the following slides.

## EDIT CURRICULUM

The menu 'Edit curriculum' shows all your enrolments in a certain faculty, in a certain academic year. Next to each enrolment, you will see the **status** of your curriculum, a link 'History' and a link 'Curriculum'.

Click on the link 'Curriculum' to edit your curriculum (status 'draft') or to consult it (status 'proposal' or 'approved').

**STUDENT**

**Enrollments 2023-2024**

Click the button Curriculum in the programme or main subject line to access its curriculum.  
As soon as the curriculum is ready, select it by clicking its checkbox, then hit the button Submit for approval to send it to the faculty's Student Administration.  
Possible actions on the selection:

[Submit for approval](#) [Accept curriculum](#) [Print curriculum](#) [Print document of admission](#) [Self-reflection report](#)

<input type="checkbox"/>	Student No.	Student	Main subject code	Status	Actions
<input type="checkbox"/>	02108852	Bachelor Biologie Student	CBBIOL - Bachelor of Science in Biology	Draft	<a href="#">History</a> <a href="#">Curriculum</a>

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## EDIT CURRICULUM

On this page, you see all the courses that are in your curriculum.  
To add courses, click on the pencil next to the module of which you want to choose courses.

Curriculum of student 02108852 Bachelor Biologie Student - academic year 2023-2024

CBBIOL - Bachelor of Science in Biology, version 9

**Edit curriculum**

On this page you can see your entire curriculum for one specific study programme. Both the courses that you have already passed and the freshly chosen courses for this year are shown. This year's curriculum may already have been entirely or partly completed for you. So long as it is still a draft, you can add it on this tab.

☒ Taken up in this year

Number of credits taken up in this programme: 38  
Total number of credits taken up this academic year: 38

Name	Code	AF	MTL	Semester	Ref	Language	Location	Credit	Instructor	Status	Actions
1. General Courses 4											
16. Molecular Genetics	COO179	2023	2	1		NL	Online	5	Sake (Sachmachig)	Taken	
18. Statistics	COO187	2023	2	1		NL	Online	4	Jansen Content	Taken	
22. Cell Biology	COO128	2023	2	2		NL	Online	4	Stetter Hilde	Taken	
24. Bioinformatics	COO196	2023	2	2		NL	Online	5	Wink Vlakman	Taken	
2. Elective Courses 4											

[Back to overview](#) [Open course catalog](#) [Overview approved accommodations](#) [Overview of educational accommodations](#)

UNIVERSITEIT GENT

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When you open the module, you see the courses that you already obtained in the previous years ('realised').



Curriculum of student B00895C Bachelor Biology (bachelor) - academic year 2023-2024

189 courses

On this page you can see your entire curriculum for the current study programme. Below the table, the courses that you have already obtained in the previous years are listed. The number of credits obtained in the previous years is shown in the right column.

☐ Show all in this year

Number of credits taken up in the programme: 189  
Total number of credits taken up in the previous years: 189

Name	Code	AF	MTI	Semester	AF	Language	Location	ECTS	Instructor	Status	Actions
General course	0										
1. Introduction to Biology	000001	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
2. Introduction to Microbiology	000002	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
3. Ecology	000003	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
4. Cell Biology and Genetics	000004	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
5. Biochemistry	000005	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
6. Plant Biology	000006	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
7. Microbiology: Bacteria and Fungi	000007	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
8. Microbiology: Viruses and Parasites	000008	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
9. Immunology	000009	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
10. Microbiology: Fungi	000010	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
11. Microbiology: Parasites	000011	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
12. Microbiology: Viruses	000012	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
13. Microbiology: Bacteria	000013	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
14. Microbiology: Fungi	000014	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
15. Microbiology: Parasites	000015	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
16. Microbiology: Viruses	000016	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
17. Microbiology: Bacteria	000017	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
18. Microbiology: Fungi	000018	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
19. Microbiology: Parasites	000019	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
20. Microbiology: Viruses	000020	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
21. Microbiology: Bacteria	000021	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
22. Microbiology: Fungi	000022	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
23. Microbiology: Parasites	000023	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
24. Microbiology: Viruses	000024	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
25. Microbiology: Bacteria	000025	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
26. Microbiology: Fungi	000026	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
27. Microbiology: Parasites	000027	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
28. Microbiology: Viruses	000028	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
29. Microbiology: Bacteria	000029	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
30. Microbiology: Fungi	000030	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
31. Microbiology: Parasites	000031	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
32. Microbiology: Viruses	000032	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
33. Microbiology: Bacteria	000033	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
34. Microbiology: Fungi	000034	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
35. Microbiology: Parasites	000035	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
36. Microbiology: Viruses	000036	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
37. Microbiology: Bacteria	000037	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
38. Microbiology: Fungi	000038	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
39. Microbiology: Parasites	000039	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
40. Microbiology: Viruses	000040	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
41. Microbiology: Bacteria	000041	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
42. Microbiology: Fungi	000042	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
43. Microbiology: Parasites	000043	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
44. Microbiology: Viruses	000044	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
45. Microbiology: Bacteria	000045	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
46. Microbiology: Fungi	000046	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
47. Microbiology: Parasites	000047	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
48. Microbiology: Viruses	000048	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
49. Microbiology: Bacteria	000049	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
50. Microbiology: Fungi	000050	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
51. Microbiology: Parasites	000051	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
52. Microbiology: Viruses	000052	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
53. Microbiology: Bacteria	000053	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
54. Microbiology: Fungi	000054	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
55. Microbiology: Parasites	000055	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
56. Microbiology: Viruses	000056	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
57. Microbiology: Bacteria	000057	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
58. Microbiology: Fungi	000058	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
59. Microbiology: Parasites	000059	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
60. Microbiology: Viruses	000060	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
61. Microbiology: Bacteria	000061	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
62. Microbiology: Fungi	000062	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
63. Microbiology: Parasites	000063	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
64. Microbiology: Viruses	000064	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
65. Microbiology: Bacteria	000065	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
66. Microbiology: Fungi	000066	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
67. Microbiology: Parasites	000067	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
68. Microbiology: Viruses	000068	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
69. Microbiology: Bacteria	000069	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
70. Microbiology: Fungi	000070	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
71. Microbiology: Parasites	000071	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
72. Microbiology: Viruses	000072	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
73. Microbiology: Bacteria	000073	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
74. Microbiology: Fungi	000074	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
75. Microbiology: Parasites	000075	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
76. Microbiology: Viruses	000076	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
77. Microbiology: Bacteria	000077	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
78. Microbiology: Fungi	000078	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
79. Microbiology: Parasites	000079	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
80. Microbiology: Viruses	000080	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
81. Microbiology: Bacteria	000081	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
82. Microbiology: Fungi	000082	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
83. Microbiology: Parasites	000083	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
84. Microbiology: Viruses	000084	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
85. Microbiology: Bacteria	000085	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
86. Microbiology: Fungi	000086	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
87. Microbiology: Parasites	000087	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
88. Microbiology: Viruses	000088	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
89. Microbiology: Bacteria	000089	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
90. Microbiology: Fungi	000090	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
91. Microbiology: Parasites	000091	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
92. Microbiology: Viruses	000092	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
93. Microbiology: Bacteria	000093	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
94. Microbiology: Fungi	000094	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
95. Microbiology: Parasites	000095	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
96. Microbiology: Viruses	000096	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
97. Microbiology: Bacteria	000097	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
98. Microbiology: Fungi	000098	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
99. Microbiology: Parasites	000099	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		
100. Microbiology: Viruses	000100	2023	1	1	nl	Ghent	5	Jan Van Uytsel	Realised		

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There is a + sign next to the courses that you can still add to your curriculum.

25	Individual Experiments	CO09021	2022	2	1	nl	Ghent	4	Jan Van Uytsel	Realised	
26	Arthropods	CO09181	2022	2	2	nl	Ghent	5	Marleen De Troch	Realised	
27	Community and Ecosystem Ecology	CO09221		3	1	nl	Ghent	4	Wim Vyverman		+
28	Evolution	CO09222		3	1	en	Ghent	5	Olivier De Clerck		+



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You also see the courses that you are following this year ('taken').



Curriculum of student 0108852 BachelorBiologie Student - academic year 2021-2024

2023 - Academic of Science Biology version 9

**add courses**

On this page you will see your entire curriculum for your specific study programme. Both the courses that you have already placed with the faculty chosen courses for this year are shown. The year's curriculum has already been assigned to parts compared to you being in it with a staff you can right-click on the tab.

☐ View up to this year

Number of credits taken up in this programme: 18  
Only number of credits taken up this academic year: 18

Course Number	Code	AF	MT	Language	Location	ECTS	Instructor	Status	Action
1	Basics of Biology	000001	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
2	Basics of Microbiology	000002	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
3	Ecology	000003	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
4	Cell Biology and Genetics	000004	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
5	Physiology	000005	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
6	Plant Biology	000006	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
7	Chemistry: Structure of Matter	000007	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
8	Chemistry: Properties of Matter	000008	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
9	Chemistry: Kinetics and Thermodynamics	000009	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
10	Chemistry: Organic Chemistry	000010	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
11	Chemistry: Inorganic Chemistry	000011	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
12	Chemistry: Analytical Chemistry	000012	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
13	Chemistry: Biochemistry	000013	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
14	Chemistry: Environmental Chemistry	000014	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
15	Chemistry: Materials Chemistry	000015	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
16	Chemistry: Nanotechnology	000016	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
17	Chemistry: Food Chemistry	000017	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
18	Chemistry: Polymer Chemistry	000018	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
19	Chemistry: Medicinal Chemistry	000019	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
20	Chemistry: Forensic Chemistry	000020	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
21	Chemistry: Environmental Chemistry	000021	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
22	Chemistry: Materials Chemistry	000022	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
23	Chemistry: Nanotechnology	000023	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
24	Chemistry: Food Chemistry	000024	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
25	Chemistry: Polymer Chemistry	000025	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
26	Chemistry: Medicinal Chemistry	000026	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
27	Chemistry: Forensic Chemistry	000027	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
28	Chemistry: Environmental Chemistry	000028	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
29	Chemistry: Materials Chemistry	000029	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
30	Chemistry: Nanotechnology	000030	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
31	Chemistry: Food Chemistry	000031	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
32	Chemistry: Polymer Chemistry	000032	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
33	Chemistry: Medicinal Chemistry	000033	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
34	Chemistry: Forensic Chemistry	000034	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
35	Chemistry: Environmental Chemistry	000035	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
36	Chemistry: Materials Chemistry	000036	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
37	Chemistry: Nanotechnology	000037	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
38	Chemistry: Food Chemistry	000038	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
39	Chemistry: Polymer Chemistry	000039	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
40	Chemistry: Medicinal Chemistry	000040	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
41	Chemistry: Forensic Chemistry	000041	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
42	Chemistry: Environmental Chemistry	000042	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
43	Chemistry: Materials Chemistry	000043	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
44	Chemistry: Nanotechnology	000044	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
45	Chemistry: Food Chemistry	000045	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
46	Chemistry: Polymer Chemistry	000046	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
47	Chemistry: Medicinal Chemistry	000047	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
48	Chemistry: Forensic Chemistry	000048	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
49	Chemistry: Environmental Chemistry	000049	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
50	Chemistry: Materials Chemistry	000050	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
51	Chemistry: Nanotechnology	000051	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
52	Chemistry: Food Chemistry	000052	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
53	Chemistry: Polymer Chemistry	000053	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
54	Chemistry: Medicinal Chemistry	000054	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
55	Chemistry: Forensic Chemistry	000055	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
56	Chemistry: Environmental Chemistry	000056	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
57	Chemistry: Materials Chemistry	000057	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
58	Chemistry: Nanotechnology	000058	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
59	Chemistry: Food Chemistry	000059	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
60	Chemistry: Polymer Chemistry	000060	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
61	Chemistry: Medicinal Chemistry	000061	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
62	Chemistry: Forensic Chemistry	000062	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
63	Chemistry: Environmental Chemistry	000063	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
64	Chemistry: Materials Chemistry	000064	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
65	Chemistry: Nanotechnology	000065	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
66	Chemistry: Food Chemistry	000066	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
67	Chemistry: Polymer Chemistry	000067	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
68	Chemistry: Medicinal Chemistry	000068	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
69	Chemistry: Forensic Chemistry	000069	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
70	Chemistry: Environmental Chemistry	000070	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
71	Chemistry: Materials Chemistry	000071	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
72	Chemistry: Nanotechnology	000072	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
73	Chemistry: Food Chemistry	000073	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
74	Chemistry: Polymer Chemistry	000074	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
75	Chemistry: Medicinal Chemistry	000075	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
76	Chemistry: Forensic Chemistry	000076	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
77	Chemistry: Environmental Chemistry	000077	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
78	Chemistry: Materials Chemistry	000078	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
79	Chemistry: Nanotechnology	000079	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
80	Chemistry: Food Chemistry	000080	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
81	Chemistry: Polymer Chemistry	000081	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
82	Chemistry: Medicinal Chemistry	000082	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
83	Chemistry: Forensic Chemistry	000083	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
84	Chemistry: Environmental Chemistry	000084	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
85	Chemistry: Materials Chemistry	000085	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
86	Chemistry: Nanotechnology	000086	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
87	Chemistry: Food Chemistry	000087	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
88	Chemistry: Polymer Chemistry	000088	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
89	Chemistry: Medicinal Chemistry	000089	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
90	Chemistry: Forensic Chemistry	000090	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
91	Chemistry: Environmental Chemistry	000091	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
92	Chemistry: Materials Chemistry	000092	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
93	Chemistry: Nanotechnology	000093	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
94	Chemistry: Food Chemistry	000094	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
95	Chemistry: Polymer Chemistry	000095	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
96	Chemistry: Medicinal Chemistry	000096	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
97	Chemistry: Forensic Chemistry	000097	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
98	Chemistry: Environmental Chemistry	000098	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
99	Chemistry: Materials Chemistry	000099	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized
100	Chemistry: Nanotechnology	000100	2021	1	nl	Ghent	5	Jan Van Uytsel	Realized

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There is a + sign next to the courses that you can still add to your curriculum.

25	Basics of Biology	CO01021	2022	2	J	nl	Ghent	4	Jan Van Uytsel	Realized	
26	Arthropods	CO01181	2022	2	2	nl	Ghent	5	Marleen De Troch	Realized	
27	Community and Ecosystem Ecology	CO05221	3	1		nl	Ghent	4	Wim Vyverman		+
28	Evolution	CO05222	3	1		en	Ghent	5	Olivier De Clerck		+



1



To close a module, click the x- button.

**Edit curriculum**

On this page you can see your entire curriculum for one specific study programme. Both the courses that you have already passed and the freshly chosen courses for this year are shown. This year's curriculum may already have been entirely or partly composed for you. So long as it is still a draft, you can edit it on this tab.

☒ Taken up in this year

number of credits taken up in this programme: 18  
total number of credits taken up this academic year: 18

Name	Code	AT	MT1	Semester	Ref	Language	Location	Crit	Instructor	Status	Actions
1. General Courses											
4.											
<p>Subject to close units from the following list. Subject to approval by the faculty in period 1 of the first semester, you can subject to no less than 40 and no more than 40 credit units from the study programmes of another European Institute for higher education. Distributed over the first semester, you can subject to no less than 20 credit units in period 1 (first semester) or 40 credit units in period 2 (first and second semester). Subject to approval by the faculty.</p>											
1	Biodiversity of Plants	CO03176	2021	1	1	nl	Ghent	5	Lies Chetrou	Realized	
2	Biodiversity of Invertebrates	CO00402	2021	1	1	nl	Ghent	5	Tom Pieters	Realized	
3	Ecology	CO02457	2021	1	2	nl	Ghent	5	Luc Lens	Realized	
4	Cell Biology and Genetics	CO03177	2021	1	1	nl	Ghent	5	Geert De Jaeger	Realized	
5	Physics I	CO02601	2021	1	1	nl	Ghent	5	Bertel Van Waejenbergh	Realized	
6	Physics II	CO02677	2021	1	2	nl	Ghent	5	Bertel Van Waejenbergh	Realized	
7	Chemistry I: Structure of Matter	CO01523	2022	1	1	nl	Ghent	5	Klaartje De Baatier	Realized	
8	Chemistry II: Changes in Matter	CO01434	2021	1	2	nl	Ghent	5	Isabel Van Oersche	Realized	
9	Mathematics I	CO01016	2021	1	1	nl	Ghent	5	Wim Van	Realized	

Click the + sign to add a course.

Click the – sign to remove a course from your curriculum.

(You can only remove courses from the current year, before the curriculum deadline).

15	Ecology	CO02522	2022	2	1	nl	Ghent	5	AnneMarie Verbeke	Realized	
16	Molecular Genetics I	CO01079	2021	2	1	nl	Ghent	5	Sofie Soomachtig	Taken	
17	Biochemistry I: Biomolecules	CO01385	2022	2	1	nl	Ghent	4	Bert Devereux	Realized	
18	Biochemistry II: Metabolic Diversity	CO00577	2022	2	2	nl	Ghent	4	Leander Heuts	Realized	
19	Statistics	CO01837	2023	2	1	nl	Ghent	4	Griet Dierckx	Taken	–
20	Plant Physiology	CO01937	2022	2	1	nl	Ghent	4	Bartel Vanhulst	Realized	
21	General Microbiology	CO02166	2022	2	2	nl	Ghent	5	Anne Willem	Realized	
22	Cell Biology	CO02220	2023	2	2	nl	Ghent	4	Esther Hoste	Taken	–
23	Evolutionary Biology	CO02341	2023	2	1	nl	Ghent	4	Luc Lens	Realized	
24	Microbiology	CO01796	2021	2	2	nl	Ghent	5	Wim Vuytman	Taken	–
25	Botanical Experiments	CO01021	2022	2	1	nl	Ghent	4	Jan Van Iydenho	Realized	
26	Articulate	CO01181	2022	2	2	nl	Ghent	5	Marleen De Troch	Realized	
27	Community and Ecosystem Ecology	CO03221	3	1		nl	Ghent	4	Wim Vuytman		+
28	Evolution	CO03222	3	1		nl	Ghent	5	Oliver De Clerck		+

To close a module, click the x- button.

**Edit curriculum**

On this page you can see your entire curriculum for one specific study programme. Both the courses that you have already passed and the freshly chosen courses for this year are shown. This year's curriculum may already have been entirely or partly composed for you. So long as it is still a draft, you can edit it on this tab.

☒ Taken up in this year

number of credits taken up in this programme: 18  
total number of credits taken up this academic year: 18

Name	Code	AY	MTI	Semester	Ref	Language	Location	Crit	Instructor	Status	Actions
1. General Courses											
A											
<p>According to course units from the following list, subject to approval by the faculty in period 1 of the first semester, you can subscribe to no less than 40 and no more than 40 credit units from the study programmes of another European Institute for higher education. Distributed over the first semester, you can subscribe to no less than 20 credit units in period 1 (first semester) or 40 credit units in period 2 (first and second semester). Subject to approval by the faculty.</p>											
1	Biodiversity of Plants	CO03176	2021	1	1	nl	Ghent	5	Lars Chetrou	Resisted	
2	Biodiversity of Invertebrates	CO00402	2021	1	1	nl	Ghent	5	Tom Poels	Resisted	
3	Ecology	CO02457	2021	1	2	nl	Ghent	5	Luc Lens	Resisted	
4	Cell Biology and Genetics	CO03177	2021	1	1	nl	Ghent	5	Geert De Jaeger	Resisted	
5	Physics I	CO02601	2021	1	1	nl	Ghent	5	Bertel Van Waejenberge	Resisted	
6	Physics II	CO02677	2021	1	2	nl	Ghent	5	Bertel Van Waejenberge	Resisted	
7	Chemistry I: Structure of Matter	CO01523	2022	1	1	nl	Ghent	5	Klaartje De Baatier	Resisted	
8	Chemistry II: Changes in Matter	CO0243a	2021	1	2	nl	Ghent	5	Isabel Van Oersche	Resisted	
9	Mathematics I	CO0259a	2021	1	1	nl	Ghent	5	Wim Tho	Resisted	

You can then open a different module.

You can only open one module (submodules included) at a time.

**Edit curriculum**

On this page you can see your entire curriculum for one specific study programme. Both the courses that you have already passed and the freshly chosen courses for this year are shown. This year's curriculum may already have been entirely or partly composed for you. So long as it is still a draft, you can edit it on this tab.

☒ Taken up in this year

number of credits taken up in this programme: 18  
total number of credits taken up this academic year: 18

Name	Code	AY	MTI	Semester	Ref	Language	Location	Crit	Instructor	Status	Actions
1. General Courses											
A											
16	Molecular Genetics I	CO05179	2023	2	1	nl	Ghent	5	Sofie Goormatting	Taken	
19	Statistics	CO00337	2023	2	1	nl	Ghent	4	Lieven Clement	Taken	
22	Cell Biology	CO02620	2023	2	2	nl	Ghent	4	Esther Hode	Taken	
24	Biochemistry	CO01796	2023	2	2	nl	Ghent	5	Wim Vyverman	Taken	
2. Elective Courses											
K											

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If a module contains underlying submodules, you can also open these.

Home > Curriculum > open

Curriculum of student 02100852 Bachelor Biologie Student - academic year 2023-2024

02100852 - Bachelor of Science in Biology, version 9

**Subcurriculum**

On this page you can edit your entire curriculum for your specific study programme. Both the courses that you have already passed and the future (empty) courses for this year are shown. This year's curriculum may already have been defined or partly completed for you. Depending on it is only a draft, you can edit it on this page.

☒ Take up in this year

Number of credits taken up in this programme: 0  
Total number of credits taken up this academic year: 0

Name	Code	MY	NTI	Semester	Ref. Language	Location	CrEd	Instructor	Status	Actions
1 General Courses										
1a Calculus (Semester 1)	0200179	2023	2	1	nl	Sheff	5	Julia Goetschling	Taken	
1b Statistics	0200307	2023	2	1	nl	Sheff	4	Leenke Garmert	Taken	
1c Cell Biology	0200323	2023	2	2	nl	Sheff	4	Johnnie Koster	Taken	
1d Biochemistry	0200796	2023	2	2	nl	Sheff	5	Wim Hoogmoed	Taken	
2 Elective Courses										
Subcurriculum module not completed yet. Subcurriculum module is not available.										
Subcurriculum module not completed yet. Subcurriculum module is not available.										
2.1 Biology Thesis	0200000	2024	2	3	nl	Sheff	12			
2.2 Biochemical Thesis	0200000	2024	2	3	nl	Sheff	12			

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You can now choose courses from this module.

Home > Curriculum > open

Curriculum of student 02100852 Bachelor Biologie Student - academic year 2023-2024

02100852 - Bachelor of Science in Biology, version 9

**Subcurriculum**

On this page you can edit your entire curriculum for your specific study programme. Both the courses that you have already passed and the future (empty) courses for this year are shown. This year's curriculum may already have been defined or partly completed for you. Depending on it is only a draft, you can edit it on this page.

☒ Take up in this year

Number of credits taken up in this programme: 0  
Total number of credits taken up this academic year: 0

Name	Code	MY	NTI	Semester	Ref. Language	Location	CrEd	Instructor	Status	Actions
1 General Courses										
1a Calculus (Semester 1)	0200179	2023	2	1	nl	Sheff	5	Julia Goetschling	Taken	
1b Statistics	0200307	2023	2	1	nl	Sheff	4	Leenke Garmert	Taken	
1c Cell Biology	0200323	2023	2	2	nl	Sheff	4	Johnnie Koster	Taken	
1d Biochemistry	0200796	2023	2	2	nl	Sheff	5	Wim Hoogmoed	Taken	
2 Elective Courses										
Subcurriculum module not completed yet. Subcurriculum module is not available.										
Subcurriculum module not completed yet. Subcurriculum module is not available.										
2.1 Biology Thesis										
2.1.1 Calculus (Semester 2)	0200179	2024	2	1	nl	Sheff	4	Leenke Garmert		+
2.1.2 Biochemistry (Semester 2)	0200796	2024	2	1	nl	Sheff	5	Wim Hoogmoed		+
2.1.3 Molecular and Cellular Biology	0200796	2024	2	1	nl	Sheff	5	Wim Hoogmoed		+
2.1.4 Genetics (Semester 2)	0200323	2024	2	1	nl	Sheff	4	Johnnie Koster		+
2.1.5 Ecology (Semester 2)	0200323	2024	2	1	nl	Sheff	4	Johnnie Koster		+
2.1.6 Evolution (Semester 2)	0200323	2024	2	1	nl	Sheff	4	Johnnie Koster		+
2.1.7 Immunology (Semester 2)	0200323	2024	2	1	nl	Sheff	4	Johnnie Koster		+
2.1.8 Plant Biology (Semester 2)	0200323	2024	2	1	nl	Sheff	4	Johnnie Koster		+
2.1.9 Zoology (Semester 2)	0200323	2024	2	1	nl	Sheff	4	Johnnie Koster		+
2.2 Biochemical Thesis	0200000	2024	2	3	nl	Sheff	12			

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When you close all the modules and check the box 'taken up in this year', you only see your curriculum of the current academic year.

**Edit curriculum**

On this page you can see your entire curriculum for one specific study programme: both the courses that you have already passed and the freshly chosen courses for this year are shown. This year's curriculum may already have been entirely or partly composed for you. So long as it is still a draft, you can edit it on this tab.

☒ Taken up in this year

Number of credits taken up in this programme: 18  
Total number of credits taken up this academic year: 18

Name	Code	AY	MTS	Semester	Ref	Language	Location	Créd	Instructor	Status	Actions
<b>1. General Courses</b>											
16 Molecular Genetics I	CO03179	2025	2	1		nl	Ghent	5	Sofie Goormachtig	Taken	
18 Statistics	CO03337	2025	2	1		nl	Ghent	4	Lieven Clement	Taken	
22 Cell Biology	CO03220	2025	2	2		nl	Ghent	4	Esther Horta	Taken	
24 Biochemistry	CO07096	2025	2	2		nl	Ghent	5	Wim Vyverman	Taken	
<b>2. Elective Courses</b>											

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Some modules do not contain courses and allow you to choose a course from any programme of Ghent University.

**Edit curriculum**

On this page you can see your entire curriculum for one specific study programme: both the courses that you have already passed and the freshly chosen courses for this year are shown. This year's curriculum may already have been entirely or partly composed for you. So long as it is still a draft, you can edit it on this tab.

☒ Taken up in this year

Number of credits taken up in this programme: 17  
Total number of credits taken up this academic year: 17

Name	Code	AY	MTS	Semester	Ref	Language	Location	Créd	Instructor	Status	Actions
<b>1. General Courses</b>											
6 Languages	0018521	2022	1	2		en	Ghent	6	Evert De Sutter	Taken	
<b>2. Minors</b>											
Choose to choose from the following list											
2.1 Minor Research	0										
2.2 Minor Economics and Business Administration	0										
Choose to choose from the following list											
<b>2.2.1 General Courses</b>											
1 Economics	4000756	2022	1	1		nl	Ghent	5	Bruno Hermans	Taken	
2 Economics and Data Science Research in Languages	0018579	2022	1	1		nl	Ghent	5	Sophie Peeters	Taken	
2.2.2 Elective Courses Ghent											
3 Master's Dissertation	0										

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**Add course**

On this screen you can find the courses you have chosen for this module. At the lower side you can search for courses to add to your curriculum. Use the buttons at the right-hand side to add or remove courses.

[Back to curriculum](#)

**2.2.2 Elective Courses UGent**

*Subscribe to courses for no more than 4 credit units to be chosen from the courses of UGent:*

Course	Code	AY	Semester	Language	Location	Credit	Instructor	Status	Actions
<div> <a href="#">Find course by programme</a> <a href="#">Find course free search</a> </div> <div> <input type="text" value="Choose a programme"/> </div>									



Fill in a search term to find a programme.

Fill in a search term to find a programme.

[illegible]

## SEARCH FOR A COURSE VIA PROGRAMME

The programme appears.

Choose a course by clicking on the + sign.

You can consult the ECTS course specifications by clicking on the course name.

Find course by programme Find course free search

Master of Science in Engineering Physics (MScEngP)

Programme version 12

Name	Code	Ref	MTS	Semester	Language	Location	Credit	Instructor	Actions
5 General Courses	5								
1 Physics Project	0015420	1	1	1	nl	Ghent	6	Geert Verbeke	+
2 Mathematical Techniques for Engineers Advanced Series	0015453	2	1	1	nl	Ghent	6	Herman Loughees De Martens	+
3 Maths and Mechanics Project	0015290	1	1	1	nl	Ghent	6	Henriette Van Spieghel	+
4 Computational Solutions of Wave Problems	0017700	2	1	1	nl	Ghent	6	Dick Bontelaars	+
5 Quantum Physics: Principles and Applications	0016400	1	2	1	nl	Ghent	6	Matthew Boone	+
6 Physics Creativity	0016040	2	2	1	nl	Ghent	6	Joel Houters	+
7 Physics of Semiconductor Devices	0014640	1	2	1	nl	Ghent	6	Benoit Salenat	+
8 Introductory Physics and Laboratory	0015700	2	2	1	nl	Ghent	6	Frédéric Bours	+
2 Minor Courses	2								
5 History Description	5								

## FREE SEARCH

Fill in a search term and add one or more filters if necessary. A list of corresponding courses appears.

Choose a course by clicking on the + sign.

You can consult the ECTS course details by clicking on the course name.

Find course by programme Find course free search

Search Semester Language Location Faculty

Quantity 0/100 OK Building selected Nothing selected Nothing selected

Course	Code	Semester	Language	Location	Credit	Programme type	Actions
Quantum Mechanics I	0004300	1st sem.	nl	Ghent	4	VST-GNA	+
Quantum Computing	0013468	1st sem.	en	Ghent	5	Paradise DIO, ECU, Pa	+
Computational Quantum Chemistry	0004448	1st sem.	en	Ghent	5	DIO, ECU, Pa, Paradis	+
Quantum Optics	0012033	1st sem.	en	Ghent	4	Paradise, DIO	+
Advanced Quantum Optics	0004071	1st sem.	en	Ghent	6	Paradise, DIO, ECU, Pa	+
Quantum Optics and Info	0004350	1st sem.	nl	Ghent	5	Paradise	+
Quantum Black Holes and Holography	0013448	1st sem.	en, nl	Ghent	4	Paradise, ECU, Pa	+
Quantum Optics	0012033	1st sem.	en	Ghent	4	Paradise	+
Advanced Quantum Chemistry	0004447	1st sem.	en	Ghent	4	ECU, Paradis, DIO	+
Experimental Photonics	0004085	1st sem.	nl	Ghent	5	Paradise, ECU, Pa	+
Quantum Optics I	0012030	1st sem.	nl	Ghent	5	Paradise, DIO, ECU, Pa, DIO	+





Click on the name of a course in your curriculum for more information, documents and accommodations.

The screenshot shows the OASIS website interface. On the left, a curriculum overview table lists several courses. The first course, 'English and French Studies', is highlighted with a red circle. A red arrow points from this circle to the detailed course page on the right. The detailed page for 'English and French Studies' (code: 400000) shows various tabs: 'Course Specifications (N)', 'Course Specifications (B)', 'Documents', and 'Accommodations'. The 'Course Specifications (N)' tab is active, displaying details such as the course title, code, instructor (Gloria Parnas), department (Department of Language and Culture (DLC)), and examination methods (written examination, portfolio examination, etc.). A 'Back to curriculum' button is visible in the top right corner of the course page.

You can download the course specifications.

This screenshot shows the 'Course Specifications (N)' tab for the 'English and French Studies' course. The tab is highlighted with a red circle. The page displays various details about the course, including the course title, code (400000), instructor (Gloria Parnas), department (Department of Language and Culture (DLC)), and examination methods (written examination, portfolio examination, etc.). A 'Back to curriculum' button is visible in the top right corner of the course page.



In the menu **Documents**, you can download a credit certificate (if available) or upload documents (for example, publications or conferences of doctoral students).



In the menu **Accommodations**, you can add and check the accommodations you have for this course (if applicable).



When your curriculum is complete, go to the menu 'Edit curriculum', select your enrolment, and click the button **Submit for approval**.

**STUDENT**

**Enrollments 2023-2024**

Click the button Curriculum in the programme or main subject line to access its curriculum.  
As soon as the curriculum is ready, select it by clicking its checkbox, then hit the button Submit for approval to send it to the Faculty's Student Administration.

Possible actions on the selection:

**Submit for approval** Accept curriculum Print curriculum Print document of Admission Self-reflection report

Student No.	Student	Main subject code	Status	Actions
<input checked="" type="checkbox"/> 100852	Bachelor Biologie Student	CBBDL - Bachelor of Science in Biology	Draft	History Curriculum

An overview of your curriculum appears. Click the button **Continue curriculum submission** to confirm.

**Comment window**

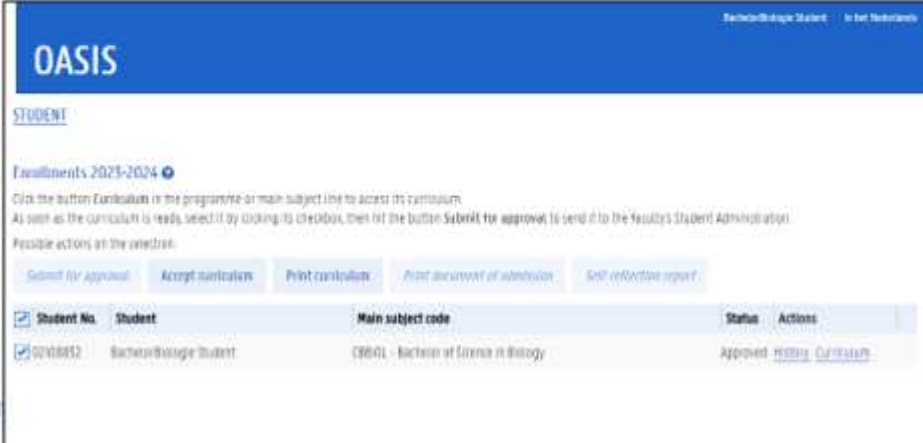
You are about to submit a curriculum of all credit units.  
The typical credit load for a full-time student is 60 credit units per academic year.  
Are you sure that your curriculum for this year is complete and that you want to submit it in this way? If that is not the case please select the cancel button on this page to return to the previous page to adjust your curriculum.

name	credits
Module Aardrij	6
Basics	6
De Droom	6
Algemeen	6
Communicatie en Interactie	6
Arbeid	6
Algem. Psychologie	6
Basics	6
Psychologische Persoonlijkheid	6
Verkeerswetenschappen en Wetenschappen	6
Wetenschappen en Wetenschappen	6

Below you can add a comment addressed to the administration regarding the curriculum you are about to submit.  
Note that once you have submitted the curriculum you can no longer edit it yourself and you should contact the Faculty's Student Administration.

**Continue curriculum submission** Cancel

The status of your curriculum is now 'proposal'. You cannot change your curriculum anymore. As soon as the faculty approves it, the status changes to 'approved'.

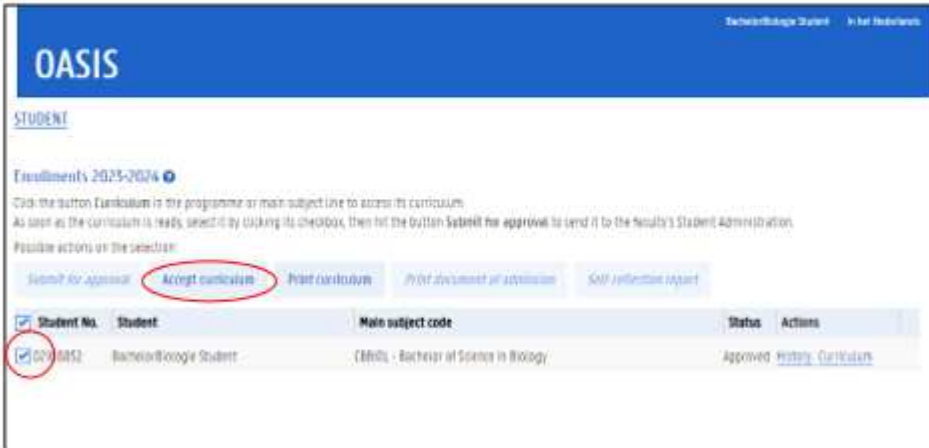


The screenshot shows the OASIS student portal interface. At the top, there's a blue header with 'OASIS' and user information. Below the header, the 'STUDENT' section is visible. Under 'Enrollments 2023-2024', there's a message about clicking the 'Curriculum' button in the programme or main subject line to access the curriculum. Below this, a row of buttons is shown: 'Select for approval', 'Accept curriculum', 'Print curriculum', 'Print document of admission', and 'Self-reflection report'. A table below these buttons lists student information. The first row in the table has a checkbox that is checked, and the 'Status' column shows 'Approved'. The 'Actions' column for this row has a link labeled 'History Curriculum'.

Student No.	Student	Main subject code	Status	Actions
<input checked="" type="checkbox"/> 0700452	BachelorBiologie Student	CB001 - Bachelor of Science in Biology	Approved	<a href="#">History Curriculum</a>

1

When your curriculum is approved, you can accept it. Select your enrolment and click the button **Accept curriculum**.



This screenshot is similar to the previous one but highlights the 'Accept curriculum' button with a red circle. Additionally, the checkbox in the first row of the table is also circled in red. The rest of the interface, including the header, messages, and other buttons, remains the same.

Student No.	Student	Main subject code	Status	Actions
<input checked="" type="checkbox"/> 0700452	BachelorBiologie Student	CB001 - Bachelor of Science in Biology	Approved	<a href="#">History Curriculum</a>

1

You can print your curriculum.

The screenshot shows the OASIS student portal interface. At the top, there's a blue header with 'OASIS' and user information. Below the header, the 'STUDENT' section is visible. A message states: 'Enrollments 2023-2024' and 'Click the button Curriculum in the programme or main subject line to access its curriculum. As soon as the curriculum is ready, select it by clicking its checkbox, then hit the button Submit for approval to send it to the faculty's Student Administration. Possible actions on the selection:'. Below this message are five buttons: 'Submit for approval', 'Accept curriculum', 'Print curriculum' (circled in red), 'Print document of admission', and 'Self-reflection request'. A table below the buttons lists student enrollments. The first row is selected, with its checkbox also circled in red. The table has columns: 'Student No.', 'Student', 'Main subject code', 'Status', and 'Actions'.

Student No.	Student	Main subject code	Status	Actions
<input checked="" type="checkbox"/> 0000052	BachelorBiologie Student	CEBIO - Bachelor of Science in Biology	Approved	<a href="#">Print Curriculum</a>

## 5 YOUR EXAM MARKS

At the end of the examination period, after deliberations, the exam results are published on the OASIS website. You can consult the exam marks of the current academic year by printing the transcript of records of the study programme or main subject in which you are enrolled:

1. Go to the OASIS website at <http://oasis.ugent.be>.
2. Log in with your UGent username and password.
3. The home page appears.
4. Go to the menu Examination results.

### STUDENT

The screenshot shows the OASIS website interface for a student. On the left is a navigation menu with two main sections: 'Links' and 'General information'. The 'Links' section includes 'Homepage', 'Study guide', 'Ufora', 'Education and Examination Code', and 'My calendar'. The 'General information' section includes 'Enrolments', 'Examination results' (which is highlighted), 'Special status', 'Job student', and 'UCT enrolment'. The main content area is titled 'Examination results' and contains the text 'Select the programme for which you want to see the results.' Below this is a box titled 'Diploma contract from 2021-2022' for the 'Bachelor of Science in Sociology', stating 'You are enrolled in AY 2022-2023.' and a 'Select' button.

5. Select your programme.

This screenshot shows the OASIS website interface after selecting a programme. The top header includes the Ghent University logo and the 'OASIS' title. Below the header, the 'STUDENT' section is active. The navigation menu on the left is the same as in the previous screenshot, with 'Examination results' highlighted. The main content area shows a breadcrumb trail 'Examination results > Enrolments'. The title is 'Examination results - Bachelor of Science in Sociology'. There is a dropdown menu for 'Academic year' currently set to '2022-2023'. Below this is a blue button labeled 'Final transcript for the second-term examination period'. A message states: 'Final results for the resit examination period will be available here from 15/09/2023, 09:00.' and there is a 'previous' button.

6. Click the button to print your transcript.

## 6 CLASS AND EXAM SCHEDULES

Please go to [Class and exam schedules — Info for Ghent University students — Ghent University \(ugent.be\)](https://www.ugent.be/student/en/class-exam-exchange-intern/class-exam/schedules.htm) (<https://www.ugent.be/student/en/class-exam-exchange-intern/class-exam/schedules.htm>) for more information.

## 7 APPLYING FOR EXEMPTIONS

You can apply for exemptions for courses in a programme of Ghent University. You can apply for an exemption based on courses that you followed at Ghent University, or at a different institution. You can apply when you are already enrolled, or before you enrol.

[Please note](#) that you have to make a new application for each programme for which you want to apply for an exemption.

### 7.1 Overview of an exemption application

The application consists of several steps:

1. Start a new exemption application.
2. Check your educational background.
3. Choose the programme in which you are applying for an exemption.
4. [Fill in the details of your exemption](#) application:
  - Choose the course for which you want an exemption.
  - Choose the acquired courses on the basis of which you are applying for an exemption.
5. Add documents to your exemption application.
6. Add remarks to your exemption application.
7. Submit your application.

## 7.2 Start a new exemption application

1. Log in on the [Oasis-website](https://oasis.ugent.be) (oasis.ugent.be) with the username and password of your Ghent University account.

The screenshot shows the OASIS student portal. At the top, there is a blue header with the Ghent University logo on the left and the text 'OASIS' in the center. To the right of the header, there are links for 'Student Test A' and 'In het Nederlands'. Below the header, the page is divided into a left sidebar and a main content area. The sidebar contains a 'Links' section with a list of links: Homepage, Study guide, Ufora, Education and Examination Code, My calendar, General information, My Oasis, and Choice of study. The main content area has a 'Home page' section with a welcome message and a 'General Information' section with links to Enrolments, UCT enrolment, and Examination results. Below this is a 'My Oasis' section with links to Certificates, Personal details, Contact details, Address, Contacts, Bank accounts, Privacy, Language Skills, Learning account, History, and Medical details. The 'Choice of study' section has links to Brochures, Open Classes / Tryouts, Infosessie 'Straks student', and Info days bachelor.

**GHENT UNIVERSITY**

**OASIS**

Student Test A In het Nederlands

STUDENT

**Links**

- Homepage
- Study guide
- Ufora
- Education and Examination Code
- My calendar

**General information**

- Enrolments
- Examination results
- Special status
- Job student
- UCT enrolment
- Social Service

**My Oasis**

- Certificates
- Personal details
- Contact details
- Address
- Contacts
- Bank accounts
- Privacy
- Language Skills
- Learning account
- History
- Medical details

**Choice of study**

- Brochures
- Open Classes / Tryouts
- Infosessie 'Straks student'
- Info days bachelor

**Home page**

Welcome to OASIS. Whether you are a student or an employee, you will find a great deal of valuable information on the OASIS website. Throughout the academic year, you will also have to take care of several important administrative matters on this website.

In the menu on the left, choose what you want to do. Please note: the menus can vary according to the menu you have chosen at the top of the page (Student, Lecturer in Charge, Chairman,...).

**General Information**

- Enrolments: enrol in a new or current programme in this menu. You will also find your enrolment applications here.
- UCT enrolment: enrol in a course at the University's Language Centre.
- Examination results: you can print your transcript of records here.

**My Oasis**

Consult and edit your personal information in this menu: your address, contact information, language skills... You can also print certificates in this menu, such as a certificate of enrolment or a certificate for the Belgian Railways (NMBS).

**Choice of study**

You can request brochures or register for the information activities of Ghent University.

**Menus available per academic year**

- Curriculum: consult and edit your curriculum for a specific academic year.
- Exchange: if you want to go abroad during your studies, apply for enrolment in this menu.
- My courses: this is a list of the courses in your curriculum, with extra information available about each course.
- Tuition fee: this menu contains information about the tuition fee.
- Course feedback: participate in the course feedback of the courses that you are following.
- Housing applications: apply for a room or apartment at Ghent University here.

**Re-enrolment**

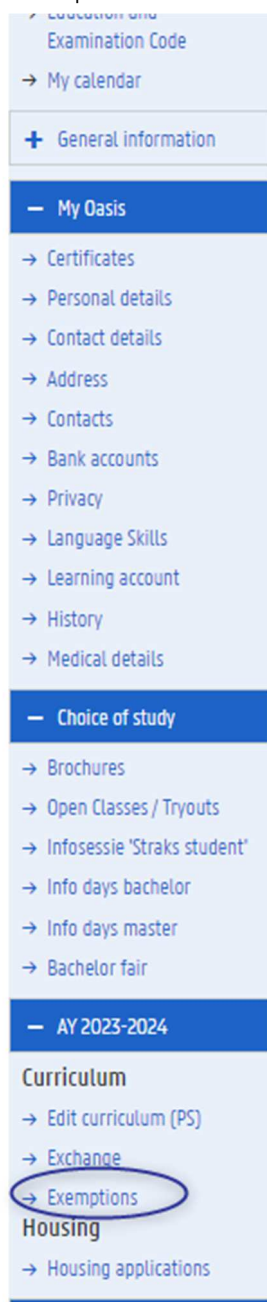
Go to General information - Enrolment to re-enrol after the examination results have been announced.

**Transcript of Records**


Go to the menu Examination results to see your examination marks.



2. Scroll down in the menu on the left hand side. Go to the menu of the academic year in which you want to apply for an exemption. Choose the menu 'Curriculum' – 'Exemptions'.



The page 'Application for exemptions' appears.



STUDENT

Application for exemptions

Wil je een aanvraag indienen voor vrijstelling(en) op basis van eerder verworven kwalificaties in een andere opleiding? Klik op de knop 'Aanvraag toevoegen'

New application

Programme	Status
There are no applications for the chosen academic year	

Links

- Homepage
- Study guide
- Ufora
- Education and Examination Code
- My calendar
- General information

Student Test A

in het Nederlands

This page shows an overview of all the exemption applications you have made in the selected academic year. You can also see the status of each application. If you have not yet made any applications this academic year, the overview is empty. To start a new exemption application:

1. Click the button [New application](#).

Application for exemptions

Wil je een aanvraag indienen voor vrijstelling(en) op basis van eerder verworven kwalificaties in een andere opleiding? Klik op de knop 'Aanvraag toevoegen'

New application

Programme	Status
There are no applications for the chosen academic year	

2. Go to chapter [7.3 Check your educational background](#) on page 71.

## 7.3 Check your educational background

The first step in applying for an exemption is looking up and completing the information of your educational background. These are the programmes and courses you followed at institutions other than Ghent University. Programmes that you followed at Ghent University before 2009 may also be listed in your educational background.

[STUDENT](#)

**Application for exemptions** ⓘ

To apply for exemptions, we need to know your educational background.

If you entered your Belgian Social Security Number during your registration or if you registered via Authentication Vlaanderen (E-id, Itsme, ...), we can automatically retrieve the programme(s) you have followed so far within Flemish Education.

If we do not yet know your Belgian Social Security Number or if you have followed courses in Wallonia or abroad, you can enter this manually on the next page.

[previous](#) [next](#) ⓘ

1. Click the button [Next](#).

An overview of your educational background appears. If possible, this information is retrieved from the Flemish government's database of higher education (DHO) by means of your social security number. If there is information missing, however, you can add it yourself.

**Application for exemptions** ⓘ

[Exemptions](#) > [Educational background](#)

**Overview educational background**

We have retrieved information concerning the programmes you have followed at Flemish institutions (secondary education, higher education, ...). You can find an overview below.

Did you follow a programme outside of Flanders or are you following one?  
Did you follow a programme in secondary education in Flanders before 2001-2002?  
Did you follow a programme at a Flemish institution of Higher Education before 1999-2000?  
Complete this information by clicking on 'add educational background'.

[Add educational background](#)

Type	Academic year	Country of Institution	Name of Institution	Programme	Attachment
<a href="#">Secondary School (High School)</a>	2020	Belgium	Sint-Andreaslyceum	Grieks-wiskunde ASO	<input type="checkbox"/>

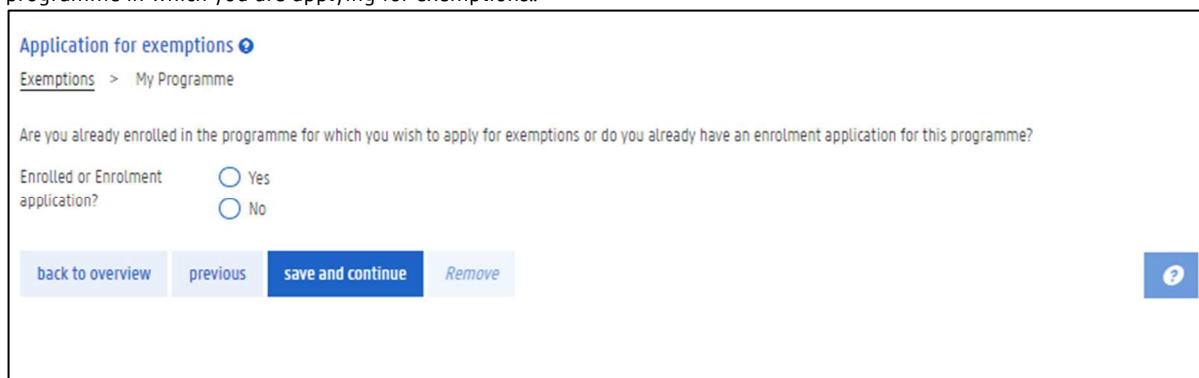
[back to overview](#) [previous](#) [next](#) ⓘ

**Please note:** if you followed a programme at Ghent University in recent years (after 2009), this programme is not listed in your educational background. You can find it in the menu '[Enrolments](#)', in the overview of your past contracts.

2. If your educational history is complete, click the button [Next](#).

## 7.4 Choose the programme in which you are applying for an exemption

In the next step, you have to indicate whether you are already enrolled in or have an enrolment application for the programme in which you are applying for exemptions..



Application for exemptions ⓘ

Exemptions > My Programme

Are you already enrolled in the programme for which you wish to apply for exemptions or do you already have an enrolment application for this programme?

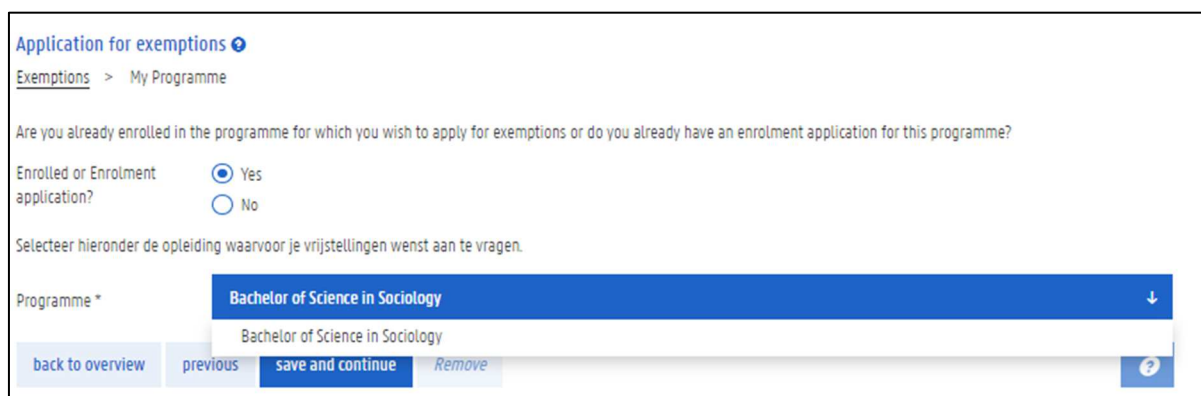
Enrolled or Enrolment application? ☐ Yes ☐ No

[back to overview](#) [previous](#) [save and continue](#) [Remove](#)

?

**Please note:** if you want to apply for exemptions in more than one programme, you have to make an application for each programme.

1. Choose **Yes** if you are already enrolled or have an enrolment application. Choose **No** if you have neither.
2. Next, choose the programme in which you are applying for exemptions.
  - If you are already enrolled or if you have an enrolment application, you can choose the programme from a drop down list.



Application for exemptions ⓘ

Exemptions > My Programme

Are you already enrolled in the programme for which you wish to apply for exemptions or do you already have an enrolment application for this programme?

Enrolled or Enrolment application? ☒ Yes ☐ No

Selecteer hieronder de opleiding waarvoor je vrijstellingen wenst aan te vragen.

Programme \* **Bachelor of Science in Sociology** ↓

[back to overview](#) [previous](#) [save and continue](#) [Remove](#)

?

- If you are not yet enrolled in or do not yet have an enrolment application for the programme in which you are applying for exemptions, fill in this programme in the fields on the page.

**Application for exemptions** ⓘ

[Exemptions](#) > [My Programme](#)

Are you already enrolled in the programme for which you wish to apply for exemptions or do you already have an enrolment application for this programme?

Enrolled or Enrolment application? ☐ Yes ☒ No

Selecteer hieronder de opleiding waarvoor je vrijstellingen wenst aan te vragen.

Programme type \* **Bachelor's Programme** ↓

Language **Dutch** ↓

Location **Ghent** ↓

Faculty **Faculty of Economics and Business Administration** ↓

Programme \* **Bachelor of Science in Business Administration** ↓

[back to overview](#) [previous](#) [save and continue](#) [Remove](#) ⓘ

3. Choose or fill in the right programme, and then click [save and continue](#).

**Application for exemptions** ⓘ

[Exemptions](#) > [My Programme](#)

Are you already enrolled in the programme for which you wish to apply for exemptions or do you already have an enrolment application for this programme?

Enrolled or Enrolment application? ☒ Yes ☐ No

Selecteer hieronder de opleiding waarvoor je vrijstellingen wenst aan te vragen.

Programme \* **Bachelor of Science in Sociology** ↓

[back to overview](#) [previous](#) [save and continue](#) [Remove](#) ⓘ

## 7.5 Fill in the details of your exemption application

In the next step, you choose the course(s) for which you are applying for exemption. In addition, you list the acquired courses on the basis of which you are applying for this exemption.

**Please note:** you have to fill in this information for each course for which you are applying for exemption. You can add more than one course in an exemption application, but you have to fill in all the details for each course.

Application for exemptions

Exemptions > Courses in the application for an exemption

Voeg één of meerdere opleidingsonderdelen toe waarvoor je een vrijstelling wil aanvragen via de knop 'Opleidingsonderdeel toevoegen'

Add course

Cursuscode	Naam	Studiepunten	Status
Er zijn geen opleidingsonderdelen.			

back to overview previous next

1. Click the button [Add course](#).
2. On the next page, you first choose the course at Ghent University for which you want an exemption (a). Then, you add the acquired courses on the basis of which you are applying for this exemption (b).

Application for exemptions

Exemptions > Courses in the application for an exemption

Select the course for which you want to apply an exemption via the 'Select UGhent course' button.

Select course a

Course code	Name	ECTS credits	Acties
There are no UGent courses.			

Add one or more courses to use as the base of the exemption via the 'Add courses' button

Add acquired course b

Programme	Course code	Course name	ECTS credits	Academic year	URL
There are no courses for which you earned credit you can use as the base of the exemption.					

back to overview previous next delete history

3. When you have completed both part a and b, you can add another course to your exemption application.

### 7.5.1 Choose the course for which you want an exemption

1. Click the button [Select course](#).

A page with three tabs appears. Each tab allows you to find a course from Ghent University in a different way:

- Select the course from the [programme](#) in which you are applying for an exemption.
- Find the course by browsing through [programmes](#).
- Find the course by [searching](#) the course catalogue by course name.

### 7.5.1.1 Select a course from your programme

The first tab, 'Programme', shows all the courses of the programme in which you are applying for an exemption.

Select the course for which you want to apply an exemption via the 'Select UGhent course' button.

Select course

Course code	Name	ECTS credits	Acties
There are no UGent courses.			

Programme Find course by programme Find course free search

Bachelor of Science in Sociology KBSOCI

Programme version 18

Name	Code	Ref	MTI	Semester	Language	Location	Crdt	Instructor	Actions
1 General Courses	A								
11 General Courses	A								
1 <a href="#">Introduction to Political Sciences</a>	K000095	1	1		nl	Ghent	6	Carl Devos	+
2 <a href="#">Communication Science</a>	K000027	1	1		nl	Ghent	6	Kris De Pue	+
3 <a href="#">Sociology</a>	K000459	1	1		nl	Ghent	6	Bart Van de Putte	+
4 <a href="#">Research Methods in the Social Sciences</a>	K000325	1	2		nl	Ghent	6	Henk Roose	+
5 <a href="#">Statistics</a>	K000441	1	1		nl	Ghent	6	Kris De Pue	+
6 <a href="#">Social and Political Systems</a>	K001065	1	1		nl	Ghent	5	Sami Zemni	+
12 General Courses Bachelor of Sociology	A								
1 <a href="#">Contemporary Social Problems</a>	K000279	1	J		nl	Ghent	6	Piet Bracke	+
2 <a href="#">Introduction to World Politics</a>	K001064	1	2		nl	Ghent	5	Thijs Van de Graaf	+
3 <a href="#">Social Psychology</a>	K001067	1	2		nl	Ghent	5	Arne Roets	+
4 <a href="#">General Introduction to Law</a>	K001066	1	2		nl	Ghent	5	Pieter Cannoot	+
5 <a href="#">Biology, the Brain and Behaviour</a>	A002326	1	2		nl	Ghent	4	Robrecht Raedt	+
6 <a href="#">Sociological Research</a>	K001359	2	J		nl	Ghent	11	Arno Maetens	+
7 <a href="#">Sociology of Modernity</a>	K000595	2	1		nl	Ghent	5	Raf Vanderstraeten	+
8 <a href="#">Sociological Perspectives</a>	K001361	2	2		nl	Ghent	6	Mieke Van Houtte	+
9 <a href="#">Organisations Theory</a>	K001360	2	2		nl	Ghent	5	Jeroen Huisman	+

1. Click on the [name](#) of a course to download the course specifications.
2. Click the **+** button in the column [Actions](#) on the right to add this course to your exemption application. This is the course for which you want an exemption.

Programme Find course by programme Find course free search

Bachelor of Science in Sociology KBSOCI

Programme version 18

Name	Code	Ref	MTI	Semester	Language	Location	Crdt	Instructor	Actions
1 General Courses	A								
11 General Courses	A								
1 <a href="#">Introduction to Political Sciences</a>	K000095	1	1		nl	Ghent	6	Carl Devos	+
2 <a href="#">Communication Science</a>	K000027	1	1		nl	Ghent	6	Kris De Pue	+
3 <a href="#">Sociology</a>	K000459	1	1		nl	Ghent	6	Bart Van de Putte	+

3. The course is added to your application:

**Application for exemptions** ⓘ

[Exemptions](#) > Courses in the application for an exemption

Select the course for which you want to apply an exemption via the 'Select UGhent course' button.

[Select course](#)

Course code	Name	ECTS credits	Acties
K000095	Introduction to Political Sciences	6	<a href="#">Verwijderen</a>

Add one or more courses to use as the base of the exemption via the 'Add courses' button.

[Add acquired course](#)

Programme	Course code	Coursename	ECTS credits	Academic year	URL
There are no courses for which you earned credit you can use as the base of the exemption.					

[back to overview](#)
[previous](#)
[next](#)
[delete](#)
[history](#)
[?](#)

4. To remove this course from your application, click the button [Delete](#) in the column [Actions](#) on the right.

### 7.5.12 Find the course by browsing through programmes

If the course for which you want an exemption is not available in your programme, you can browse through other programmes of the university to find this course.

1. Go to the second tab [Find course by programme](#).

**Application for exemptions** ⓘ

[Exemptions](#) > Courses in the application for an exemption

Select the course for which you want to apply an exemption via the 'Select UGhent course' button.

[Select course](#)

Course code	Name	ECTS credits	Acties
There are no UGent courses.			

Programme [Find course by programme](#) [Find course free search](#)


Choose a programme

[back to overview](#)
[previous](#)
[next](#)
[delete](#)
[history](#)
[?](#)

2. Fill in (part of) the name of a programme.



A list of corresponding programmes appears.

**Application for exemptions** 

[Exemptions](#) > Courses in the application for an exemption

Select the course for which you want to apply an exemption via the 'Select UGhent course' button.

[Select course](#)

Course code	Name	ECTS credits	Acties
There are no UGhent courses.			

Programme [Find course by programme](#) [Find course free search](#)

Bachelor of Science in Educational Sciences: Social Work and Social Welfare Studies HBPEDASA			
Master of Science in Social Work and Social Welfare Studies HMSOCW			
Linking Course Master of Science in Social Work and Social Welfare Studies HZSOCS			
Preparatory Course Master of Science in Social Work and Social Welfare Studies HZSOCW			
Doctor of Social Work and Social Welfare Studies HDSOWE			
Master of Science in Teaching in Health Sciences (abridged programme): Social Health Sciences HOGZDSG			
Master of Science in Teaching in Social Sciences (abridged programme): Political Science HOMAAPKO			
Master of Science in Teaching in Social Sciences (abridged programme): Sociology HOMAAKSO			
Master of Science in Teaching in Social Sciences (abridged programme): Communication Science HOMAACKO			
Master of Science in Teaching in Social Sciences (abridged programme): Laws HOMAABRE			
Master of Science in Teaching in Social Sciences (abridged programme): Criminological Sciences HOMAABCR			
Master of Science in Teaching in Social Sciences (abridged programme) HOMAABZ			

- Choose the right programme from the list.
- Just like in the first tab, you now see the contents of the selected programme. You can look up the course specifications of each course in this programme by clicking on the name. Click the **+** button in the column **Actions** on the right to add this course to your exemption application. This is the course for which you want an exemption.

[Select course](#)

Course code	Name	ECTS credits	Acties
There are no UGhent courses.			

Programme [Find course by programme](#) [Find course free search](#)

**Programme version 13**

Name	Code	Ref	MTI	Semester	Language	Location	Crdt	Instructor	Actions
1 General Courses	A								
1 <a href="#">Instructional Sciences</a>	H002210	1	1		nl	Ghent	6	Melissa Tuytens	+
2 <a href="#">Orthopedagogics and Disability Studies</a>	H002075	1	1		nl	Ghent	6	Sarah De Pauw	+
3 <a href="#">Social Welfare Studies</a>	H002076	1	1		nl	Ghent	6	Rudi Roose	+
4 <a href="#">Sociology</a>	H001647	1	2		nl	Ghent	5	Mart Willekens	+
5 <a href="#">Psychology</a>	H000350	1	1		nl	Ghent	5	Marc Brysbaert	+
6 <a href="#">Anthropology</a>	H002380	1	2		nl	Ghent	5	Kris Rutten	+
7 <a href="#">Statistics I</a>	H002067	1	1		nl	Ghent	7	Marlies Noerens	+

- The course is added to your application:

**Application for exemptions** ⓘ

Exemptions > Courses in the application for an exemption

Select the course for which you want to apply an exemption via the 'Select UGhent course' button.

Select course

Course code	Name	ECTS credits	Acties
H001647	Sociology	5	Verwijderen

6. To remove this course from your application, click the button **Delete** in the column **Actions** on the right.

### 7.5.1.3 Search the course catalogue

If the course for which you want an exemption is not available in your programme, you can search the course catalogue using a number of search criteria: course name, semester, language, location and faculty

1. Go to the third tab **Find course free search**.

Select the course for which you want to apply an exemption via the 'Select UGhent course' button.

Select course

Course code	Name	ECTS credits	Acties
There are no UGhent courses.			

Programme Find course by programme **Find course free search**

Search Semester Language Location Faculty

Nothing selected Nothing selected Nothing selected Nothing selected

Course	Code	Semester	Language	Location	Crdt	Programme type	Actions
No courses found							

back to overview previous **save and continue** delete history ?

2. Fill in at least part of the name of a course. You can select extra filters to refine your search.

Programme Find course by programme **Find course free search**

Search Semester Language Location Faculty

math 2nd sem. (7) Dutch (7) Ghent (7) Faculty of Engineering and Architecture CD

3. Click the **Search icon** or **Enter** to start looking for courses. A list of corresponding courses appears.

Programme Find course by programme Find course free search

Search math Semester 2nd sem. (7) Language Dutch (7) Location Ghent (7) Faculty Faculty of Engineering and Architecture (7)

Course	Code	Semester	Language	Location	Crdt	Programme type	Actions
<a href="#">Mathematics II</a>	E701034	2nd sem.	nl	Ghent	6	Ba, SCHA	+
<a href="#">Mathematical Analysis II</a>	E001222	2nd sem.	nl	Ghent	4	Ba	+
<a href="#">discrete wiskunde II</a>	E001470	2nd sem.	nl	Ghent	6	HORI, Ba	+
<a href="#">Inleiding tot de numerieke wis</a>	E002910	2nd sem.	nl	Ghent	3	HORI, VBP, Ba	+
<a href="#">Mathematical Tools in Engineering: Linear Algebra</a>	E001810	2nd sem.	nl	Ghent	3	Ba, HORI, VBP	+
<a href="#">Mathematical Analysis (Switch Track)</a>	E001700	2nd sem.	nl	Ghent	5	HORI	+
<a href="#">Statistics and Mathematical Data-analysis</a>	E702090	2nd sem.	nl	Ghent	6	Ba, SCHA	+

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- Click on the [name](#) of a course to download the course specifications.
- Click the **+** button in the column **Actions** on the right to add this course to your exemption application. This is the course for which you want an exemption.

Programme Find course by programme Find course free search

Search math Semester 2nd sem. (7) Language Dutch (7) Location Ghent (7) Faculty Faculty of Engineering and Architecture (7)

Course	Code	Semester	Language	Location	Crdt	Programme type	Actions
<a href="#">Mathematics II</a>	E701034	2nd sem.	nl	Ghent	6	Ba, SCHA	+
<a href="#">Mathematical Analysis II</a>	E001222	2nd sem.	nl	Ghent	4	Ba	+
<a href="#">discrete wiskunde II</a>	E001470	2nd sem.	nl	Ghent	6	HORI, Ba	+
<a href="#">Inleiding tot de numerieke wis</a>	E002910	2nd sem.	nl	Ghent	3	HORI, VBP, Ba	+
<a href="#">Mathematical Tools in Engineering: Linear Algebra</a>	E001810	2nd sem.	nl	Ghent	3	Ba, HORI, VBP	+
<a href="#">Mathematical Analysis (Switch Track)</a>	E001700	2nd sem.	nl	Ghent	5	HORI	+
<a href="#">Statistics and Mathematical Data-analysis</a>	E702090	2nd sem.	nl	Ghent	6	Ba, SCHA	+

back to overview previous save and continue delete history

- The course is added to your application:

Application for exemptions ⓘ

Exemptions > Courses in the application for an exemption

Select the course for which you want to apply an exemption via the 'Select UGhent course' button.

Select course

Course code	Name	ECTS credits	Acties
E001470	Discrete Mathematics II	6	Verwijderen

- To remove this course from your application, click the button **Delete** in the column **Actions** on the right.

## 7.5.2 Choose the acquired courses on the basis of which you are applying for an exemption

After you have chosen the courses for which you are applying for an exemption, you also have to indicate on the basis of which acquired courses you are applying for this exemption.

- Click the button **Add acquired course**.

**Application for exemptions** ⓘ

[Exemptions](#) > Courses in the application for an exemption

Select the course for which you want to apply an exemption via the 'Select UGhent course' button.

[Select course](#)

Course code	Name	ECTS credits	Acties
E001470	Discrete Mathematics II	6	<a href="#">Verwijderen</a>

Add one or more courses to use as the base of the exemption via the 'Add courses' button

[Add acquired course](#)

Programme	Course code	Coursename	ECTS credits	Academic year	URL
There are no courses for which you earned credit you can use as the base of the exemption.					

[back to overview](#)
[previous](#)
[next](#)
[delete](#)
[history](#)
[?](#)

- Choose the programme in which you acquired the course on the basis of which you are applying for an exemption. This can be a programme that you followed at Ghent University, or at a different institution. In the latter case, this programme is mentioned in your educational background.

**STUDENT**

**Application for exemptions** ⓘ

[Exemptions](#) > Courses in the application for an exemption

Please fill in the data of the course you want to use as the base of the exemption.

Programme \*

[back to overview](#) [prev](#)

- Bachelor of Science in Sociology
- Bachelor in de industriële wetenschappen

### 7.5.2.1 An acquired course from Ghent University

If you are applying for an exemption based on a programme in which you were enrolled at Ghent University, choose this programme and a list will appear of the courses that you acquired or that you are still following at Ghent University.

**Application for exemptions** ⓘ

[Exemptions](#) > [Courses in the application for an exemption](#)

Please fill in the data of the course you want to use as the base of the exemption.

Programme \* **Bachelor of Science in Sociology** ↓

Course \* ↓

[back to overview](#) [prev](#)

A002326 - Biology, the Brain and Behaviour
K000027 - Communication Science
K000095 - Introduction to Political Sciences
K000193 - Demography
K000279 - Contemporary Social Problems
K000325 - Research Methods in the Social Sciences
K000441 - Statistics
K000459 - Sociology
K000595 - Sociology of Modernity
K000871 - Economics
K000931 - Introduction to Qualitative Research
K001064 - Introduction to World Politics
K001065 - Social and Political Systems
K001066 - General Introduction to Law
K001067 - Social Psychology
K001359 - Sociological Research
K001360 - Organisations Theory
K001361 - Sociological Perspectives
K001362 - Quantitative Analysis

1. Select the acquired course that is the basis for your exemption application.

**Application for exemptions** ⓘ

[Exemptions](#) > [Courses in the application for an exemption](#)

Please fill in the data of the course you want to use as the base of the exemption.

Programme \* **Bachelor of Science in Sociology** ↓

Course \* **K000441 - Statistics** ↓

[back to overview](#) [previous](#) [save and continue](#) [Remove](#) ⓘ

2. Click the button **save and continue**.  
The acquired course is added to your exemption application.

**Application for exemptions** ⓘ

Exemptions > Courses in the application for an exemption

Select the course for which you want to apply an exemption via the 'Select UGhent course' button.

[Select course](#)

Course code	Name	ECTS credits	Acties
E001470	Discrete Mathematics II	6	<a href="#">Verwijderen</a>

Add one or more courses to use as the base of the exemption via the 'Add courses' button

[Add acquired course](#)

Programme	Course code	Coursename	ECTS credits	Academic year	URL
Bachelor of Science in Sociology	K000441	Statistics	6	2021-2022	

[back to overview](#) [previous](#) [next](#) [delete](#) [history](#) ⓘ

- You can add another acquired course to your exemption application. Click the button [Add acquired course](#) again and repeat the previous steps.
- When you have added all the necessary acquired courses to your exemption application for this course, click the button [next](#).

### 7.5.2.2 An acquired course from a different institution

If you did not follow the acquired course at Ghent University, you have to fill in the details of the acquired course yourself after choosing the programme. Fields indicated with a \* are required fields. In one of the next steps, you will also have to add documents to your application.

**Application for exemptions** ⓘ

Exemptions > Courses in the application for an exemption

Please fill in the data of the course you want to use as the base of the exemption.

Programme \* [Bachelor in de industriële wetenschappen](#) ↓

Academic year \* [2020-2021](#) ↓

Course code

Coursename \*

ECTS credits

URL \*

[back to overview](#) [previous](#) [save and continue](#) [Remove](#) ⓘ

- Fill in at least the required fields of the acquired course.

**Application for exemptions** ⓘ

[Exemptions](#) > Courses in the application for an exemption

Please fill in the data of the course you want to use as the base of the exemption.

Programme \* **Bachelor in de industriële wetenschappen** ↓

Academic year \* **2020-2021** ↓

Course code **PP0001**

Coursename \* **Basic Mathematics**

ECTS credits **6**

URL \* **www.test.be**

[back to overview](#) [previous](#) [save and continue](#) [Remove](#) ⓘ

- Click the button [save and continue](#).

The acquired course is added to your exemption application.

**Application for exemptions** ⓘ

[Exemptions](#) > Courses in the application for an exemption

Select the course for which you want to apply an exemption via the 'Select UGhent course' button.

[Select course](#)

Course code	Name	ECTS credits	Acties
E001470	Discrete Mathematics II	6	<a href="#">Verwijderen</a>

Add one or more courses to use as the base of the exemption via the 'Add courses' button

[Add acquired course](#)

Programme	Course code	Coursename	ECTS credits	Academic year	URL
Bachelor in de industriële wetenschappen	PP0001	Basic Mathematics	6	2020-2021	www.test.be

[back to overview](#) [previous](#) [next](#) [delete](#) [history](#) ⓘ

- You can add another acquired course to your exemption application. Click the button [Add acquired course](#) again and repeat the previous steps.
- When you have added all the necessary acquired courses to your exemption application for this course, click the button [next](#).



### 7.5.2.3 Removing an acquired course

You can remove an acquired course from your exemption application.

1. Click on the acquired course.

**Application for exemptions** ⓘ

[Exemptions](#) > [Courses in the application for an exemption](#)

Select the course for which you want to apply an exemption via the 'Select UGhent course' button.

[Select course](#)

Course code	Name	ECTS credits	Acties
E001470	Discrete Mathematics II	6	<a href="#">Verwijderen</a>

Add one or more courses to use as the base of the exemption via the 'Add courses' button

[Add acquired course](#)

Programme	Course code	Coursename	ECTS credits	Academic year	URL
Bachelor in de industriële wetenschappen	PP0001	Basic Mathematics	6	2020-2021	www.test.be

[back to overview](#) [previous](#) [next](#) [delete](#) [history](#) ⓘ

The details of the acquired course are displayed.

**Application for exemptions** ⓘ

[Exemptions](#) > [Courses in the application for an exemption](#)

Please fill in the data of the course you want to use as the base of the exemption.

Programme \* **Bachelor in de industriële wetenschappen** ↓

Academic year \* **2020-2021** ↓

Course code

Coursename \*

ECTS credits

URL \*

[back to overview](#) [previous](#) [save and continue](#) [Remove](#) ⓘ

2. Click the button [Remove](#).
3. Click [Yes](#) to confirm that you want to remove the acquired course.



**Application for exemptions** ⓘ

[Exemptions](#) > Courses in the application for an exemption

Please fill in the data of the course you want to use as the base of the exemption.

Programme \* **Bachelor in de industriële wetenschappen** ↓

Academic year \* **2020-2021** ↓

Course code

Coursename \*

ECTS credits

URL \*

Are you sure you want to remove this acquired course? ⓘ

**Yes** **No**

The acquired course is removed.

**Application for exemptions** ⓘ

[Exemptions](#) > Courses in the application for an exemption

Select the course for which you want to apply an exemption via the 'Select UGhent course' button.

[Select course](#)

Course code	Name	ECTS credits	Acties
EO01470	Discrete Mathematics II	6	<a href="#">Verwijderen</a>

Add one or more courses to use as the base of the exemption via the 'Add courses' button

[Add acquired course](#)

Programme	Course code	Coursename	ECTS credits	Academic year	URL
There are no courses for which you earned credit you can use as the base of the exemption.					

[back to overview](#) [previous](#) **[next](#)** [delete](#) [history](#) ⓘ

### 7.5.3 Add extra courses to your application

You can apply for an exemption for more than one course in your programme. After you have filled in all the information regarding one course for which you are applying for an exemption, you can add another course to your application. You can make one application for several courses. Repeat the steps '[Choose the course for which you want an exemption](#)' and '[Choose the acquired courses on the basis of which you are applying for an exemption](#).'

After you have added a course, you will always see an overview of all the courses in your exemption application.

## Application for exemptions ⓘ

[Exemptions](#) > Courses in the application for an exemption

Voeg één of meerdere opleidingsonderdelen toe waarvoor je een vrijstelling wil aanvragen via de knop 'Opleidingsonderdeel toevoegen'

[Add course](#)

Cursuscode	Naam	Studiepunten	Status
E001470	Discrete Mathematics II	6	Draft
K000459	Sociology	6	Draft

[back to overview](#)

[previous](#)

[next](#)



Click on one of the courses in the list for more details: for which course are you applying for an exemption, based on which acquired courses?

## 7.6 Add documents to your exemption application

If you are applying for an exemption based on courses that you followed at a different institution than Ghent University, you will also have to add one or more documents to your application.

**Application for exemptions** ⓘ

[Exemptions](#) > [Attachments](#)

Add all necessary documents to your application via the 'Add attachment' button:

- transcript of records
- diploma, credit certificate and/or other certificates of qualification
- course sheets of the courses on base of which you apply for an exemption
- other

**Please note:** You are applying for an exemption based on a course that you have previously acquired at Ghent University. As a result, we automatically have your transcript of records or credit certificate. If the programme for which you are applying for the exemption wishes to obtain additional documents from you, you can attach them here via document type 'other'.

For an application based on courses acquired at other institutions, at least 1 attachment is required to proceed with your application

[Add attachment](#)

Document type	Name	Date added	Remarks
There are no attachments.			

[back to overview](#) [previous](#) [next](#) ⓘ

1. Click the button [Add attachment](#).

A pop-up window appears in which you can fill in more information and upload a file.

**Application for exemptions** ⓘ

[Exemptions](#) > [Attachments](#)

**Attachment**

Select the document that you want to add to your application.

Document type \* Transcript of records ↓

Add attachment Choose File No file chosen

Remarks to the added attachment

[back to overview](#) [previous](#) [save and continue](#) [Remove](#) ⓘ

2. Choose the [document type](#) that you are adding, for example: transcript of records, diploma.
3. Click the button [Choose file](#) to upload the document. You can only upload a pdf or an image.
4. If you want, you can add a remark about the attachment that you are uploading.

**Application for exemptions** ⓘ

[Exemptions](#) > [Attachments](#)

**Attachment**

Select the document that you want to add to your application.

Document type \* Credit certificate ↓

Add attachment Choose File F000939.pdf

Remarks to the added attachment Credit certificate of this course

[back to overview](#) [previous](#) [save and continue](#) [Remove](#) ⓘ

5. Click the button [save and continue](#).
6. You can add extra attachments to your application. When you have added all the necessary attachments, click the button [next](#).

**Application for exemptions** ⓘ

[Exemptions](#) > [Attachments](#)

Add all necessary documents to your application via the 'Add attachment' button:

- transcript of records
- diploma, credit certificate and/or other certificates of qualification
- course sheets of the courses on base of which you apply for an exemption
- other

**Please note:** You are applying for an exemption based on a course that you have previously acquired at Ghent University. As a result, we automatically have your transcript of records or credit certificate. If the programme for which you are applying for the exemption wishes to obtain additional documents from you, you can attach them here via document type 'other'.

For an application based on courses acquired at other institutions, at least 1 attachment is required to proceed with your application

[Add attachment](#)

Document type	Name	Date added	Remarks
Credit certificate	F000939.pdf	21-03-2023	Credit certificate of this course

[back to overview](#) [previous](#) [next](#) ⓘ

## 7.7 Add remarks to your exemption application

When you have added all the courses and acquired courses to your exemption application, and when you have uploaded the necessary attachments, click the button [next](#).

In the next step, you can add a motivation or comment to your application.

Application for exemptions ⓘ

Exemptions > Remarks

Remarks

You can further motivate your application or add comments below.

[back to overview](#) [previous](#) [save and continue](#) ⓘ

1. Fill in a comment or motivation.

Application for exemptions ⓘ

Exemptions > Remarks

Remarks

You can further motivate your application or add comments below.

Extra motivation and comment.

[back to overview](#) [previous](#) [save and continue](#) ⓘ

2. Click the button [save and continue](#).

## 7.8 Submit your application

The last step is an overview of your exemption application. all you have to do now, is submit your application.

1. Check the box that states you have checked your data and that you confirm that your application is correct and complete.
2. Click the button [submit application](#) at the bottom of the page.

### Application for exemptions ?

[Exemptions](#) > [Summary](#)

Please check the information before submitting your application.  
Make sure that your application is complete so that it can be processed smoothly.  
Take this procedure seriously and attach all relevant supporting documents immediately. After you have submitted the application, you can no longer add supporting documents and your application is final.

You applied for exemption for:

**Program:**  
Bachelor of Science in Sociology

**Course(s):**  
E001470 - Discrete Mathematics II (6 SP)  
**Based on:**  
PP0001 - Basic Mathematics (6 SP)

K000459 - Sociology (6 SP)  
**Based on:**  
K001359 - Sociological Research (11 SP)

**Attachments:**  
Credit certificate  
F000939.pdf

**Remarks:**  
Extra motivation and comment.

☒ Yes, I have checked my data and confirm that they are correct and complete.

[back to overview](#) [previous](#) [submit application](#) [?](#)

You are redirected to the page [Application for exemptions](#), with an overview of all your applications (in this example, there is only one application).

### Application for exemptions ?

Wil je een aanvraag indienen voor vrijstelling(en) op basis van eerder verworven kwalificaties in een andere opleiding? Klik op de knop 'Aanvraag toevoegen'

[New application](#)

Programme	Status
Bachelor of Science in Sociology	proposal (2)

[?](#)

The status of the application is shown in the column '[Status](#)' on the right:

- When you submit an application, the status changes to 'proposal'. The faculty will now review your application.
- If you have not yet submitted your application, the status is 'draft'. You still have to submit this application.

In between brackets is the number of courses for which you are applying for exemption.

To see all details of the application, click on the application in the overview.

